

**JEFFERSON COUNTY BOARD OF SUPERVISORS’  
PROCEEDINGS  
November 23, 2020**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Dee Sandquist, Vice-Chairman; Lee Dimmitt, Supervisor.

It was moved by Dimmitt, seconded by Sandquist that the minutes for the November 16, 2020 meeting be acknowledged. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Hamilton that the following resolution be approved:

**RESOLUTION ESTABLISHING TEMPORARY SAFETY PROTOCOLS  
ON CERTAIN COUNTY OWNED PROPERTY**

WHEREAS, the Jefferson County Board of Supervisors is required to direct the general custody and control of the courthouse and is required to ensure the health, welfare, and safety of its employees, its property, and its citizens, and,

WHEREAS, the Jefferson County Handbook and other county policies and regulations provide for the safety of County Employees and the public, and,

WHEREAS, the novel coronavirus, SARS-CoV-2, also referred to as COVID-19, is a virus that is highly contagious and primarily spreads from person to person and can result in serious illness, long-term negative health impacts or death, and

WHEREAS, the number of COVID-19 positive cases in Jefferson County and the state is steadily increasing at a rapid rate, posing an immediate threat to the public health of Jefferson County residents and visitors, and potentially overwhelming the ability of the healthcare system to provide adequate care to those affected, and

WHEREAS, the Jefferson County Board of Supervisors desire to lead by example by participating in a community-wide response to the COVID-19 pandemic, and

WHEREAS, the Jefferson County Employee Handbook specifically states the expectation that the employee will dress in a manner as to reflect favorably upon the employee and the County, and,

WHEREAS, Jefferson County wants to clearly state its policies related to the

pandemic response, now therefore,

**BE IT RESOLVED**, by the Board of Supervisors of Jefferson County, Iowa:

1. Appropriate face masks are required of all employees and visitors in the following county-owned buildings:
  - Jefferson County Courthouse.
  - Jefferson County Attorney's Office (51 W Hempstead).
  - Jefferson County Public Health Office, grounds (200 W Briggs).
  - Jefferson County Engineer's Office.

100% usage is expected with the following exceptions:

- Any person who is alone in an office,
  - Children under the age of 2,
  - Persons with a legitimate medical condition that precludes the wearing of a face covering.
2. Appropriate face masks are required of all employees traveling together in a vehicle unless said employee is the only person in the vehicle.
  3. Each County Office is encouraged to allow employees to work from home if it is feasible.
  4. All meetings hosted by the Board of Supervisors will be conducted electronically unless expressly prohibited by law.

**BE IT FURTHER RESOLVED**, by the Jefferson County Board of Supervisors that these expectations shall remain in effect until February 2, 2021 unless sooner cancelled or extended by action of the Board of Supervisors.

**BE IT FINALLY RESOLVED**, that the Board challenges other municipalities and businesses in Jefferson County to implement a similar policy. Not only will this slow the spread of the virus, but it will also allow critical services to be properly staffed. Institutions like grocery stores, JCHC and its clinics, law enforcement, nursing homes and more only operate effectively with a full, healthy workforce. That workforce is compromised when its membership is ill, isolating, or modifying work schedules to deal with care and/or education of family.

Ayes  
Daryn J. Hamilton  
Dee Sandquist

Nays  
Lee Dimmitt

Passed and approved this 23<sup>rd</sup> day of November, 2020.

ATTEST:  
Scott Reneker

Jefferson County Auditor

The Board met with the County Engineer.

Dimmitt adjourned.

It was moved by Sandquist, seconded by Hamilton to table consideration of Audio/Visual system installation in the Courtroom. All "Aye". Motion carried.

Sandquist reported that Early Childhood Iowa provided cleaning supplies. Hamilton reported on his SEMCO meeting.

Public comments: None.

It was moved by Sandquist, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Hamilton that the Board adjourn. All "Aye". Motion carried.

ATTEST:

Scott D. Reneker  
County Auditor

Daryn J. Hamilton, Chairman  
Board of Supervisors