

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**January 3, 2022**

At 8:30 A.M., Chair Sandquist called the regular meeting of the Board of Supervisors to order.

Board members present were: Dee Sandquist, Chairman; Susie Drish, Vice-Chairman; Daryn Hamilton, Supervisor.

It was moved by Drish, seconded by Sandquist that Daryn Hamilton be nominated Chairman of the Jefferson County Board of Supervisors. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Sandquist that Susie Drish be nominated Vice-Chairman of the Jefferson County Board of Supervisors. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the minutes for the December 20<sup>th</sup>, 2021 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

Supervisors discussed board and committee assignments for the members of the Jefferson County Board of Supervisors. A listing of assignments is available for review on the bulletin board in the Courthouse lobby.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

Be it resolved, by the Jefferson County Board of Supervisors, that the following authorizations are hereby effective for the 2022 calendar year:

- 1.) County officials and employees are authorized to attend meetings and schools of instruction at county expense.
- 2.) The Chairman of the Board of Supervisors is authorized to execute leases and/or deeds of conveyance for and on behalf of Jefferson County.
- 3.) The County Auditor is authorized to exercise the authority granted in and as provided by Chapter 331.506, subsection 2, 2020 Code of Iowa.
- 4.) The County Engineer is designated, authorized and empowered on behalf of the board of supervisors, to execute the certificate of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all farm-to-market construction projects in Jefferson County.

Resolution passed on this 3<sup>rd</sup> day of January, 2022.

**AYES:**  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

**NAYS:**  
None

**ATTEST:**

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed the County Compensation Commission Board members for 2022.

It was moved by Sandquist, seconded by Drish that the following newspapers be designated as official newspapers of Jefferson County, Iowa: The Southeast Iowa Union/Fairfield Ledger, Fairfield, Iowa and Clarion-Plainsman, Packwood, Iowa. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JEFFERSON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

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Daryn J. Hamilton  
Chair, Board of Supervisors

Date: January 3, 2022

ATTEST:

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Scott Reneker

County Auditor

Date: January 3, 2022

At 9:00 A.M., Sandquist moved, Drish seconded that the public hearing regarding the Ordinance Amending Jefferson County Code of Ordinances (2011), Chapter 8-10 Governing Voting Precincts be opened. All "Aye". Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: None.

Drish moved, Sandquist seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Hamilton to approve the Ordinance Amending Jefferson County Code of Ordinances (2011), Chapter 8-10 Governing Voting Precincts pending date changes. Sandquist "Aye". Hamilton "Aye". Drish "Nay". Motion carried.

It was moved by Sandquist, seconded by Drish to set the second Voting Precincts Ordinance Public Hearing date and time for January 10, 2022 at 9:00 A.M. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that Dan Miller be re-appointed as the County Weed Commissioner for calendar year 2022. All "Aye". Motion carried.

It was moved by Drish and seconded by Sandquist that the Board of Supervisors of Jefferson County approve the pay increases of Cody Crew, County Treasurer's Universal Clerk to \$1,916.67 per pay period and Allison Nicholson, County Treasurer's Universal Clerk to \$1,916.67 per pay period effective January 1<sup>st</sup>, 2022. All "Aye". Motion carried.

Sandquist reported on a nuisance property and the Service Agency. Hamilton reported on the SIDCA meeting he had attended.

Public comments: None.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

The Board discussed required safety training, FEMA training, Department Head meeting and Cloud service.

There being no further business, it was moved by Sandquist, seconded by Hamilton to adjourn. All "Aye". Motion carried.

The Board held a budget work session.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 4, 2022**

At 8:30 A.M., Chair Sandquist called the meeting of the Board of Supervisors to order.

Board members present were: Dee Sandquist, Chairman; Susie Drish, Vice-Chairman; Daryn Hamilton, Supervisor.

The Board held a work session to prepare for the Service Agency meeting.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 10, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the January 3<sup>rd</sup> and 4<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County board of Supervisors to approve purchase of Forward Lift DP15 for shop use.

Passed this 10<sup>th</sup> day of January, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors met with Terry Baker from visitfairfieldiowa.com.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the hiring of Casey Cronk for the Jefferson County Assessor's Office effective January 1, 2022 at a yearly wage of \$40,000.00. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Hamilton that the Agreement for Services with Andrew Morf of Acumen Advisors, Inc. to act as a benefit consultant be approved. Sandquist "Aye". Hamilton "Aye". Drish "Nay". Motion carried.

It was moved by Sandquist, seconded by Drish that the Pathfinders RC&D Agreement for Services be approved. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to approve the following resolution. All "Aye". Motion carried.

**RESOLUTION**

**RESOLUTION PROVIDING FOR THE FINANCIAL SUPPORT OF THE AREA 15 REGIONAL PLANNING COMMISSION**

**WHEREAS**, Chapters 28E and 473A of the State Code of Iowa, as amended, authorized the governing bodies of governmental units to cooperate in the operation of a regional planning commission; and

**WHEREAS**, by the Articles of Agreement, signed on August 15, 1973, as amended, the Area 15 Regional Planning Commission did become the authorized planning agency for Service Delivery Area 15; and

**WHEREAS**, the governing body of **Jefferson County** is a part of the Area 15 Regional Planning Commission and has agreed to contribute \$.51 per capita, for a total amount equal to **\$2,425.05**, to cover financial operating costs of the Area 15 Regional Planning Commission from July 1, 2022 through June 30, 2023.

**BE IT FURTHER RESOLVED**, that Jefferson County, IA has designated:

Dee Sandquist                      Official Representative  
Daryn Hamilton                    Alternate

to serve on the Area 15 Regional Planning Board of Directors.

**AGREED TO THIS 10<sup>TH</sup> DAY OF JANUARY 2022.**

\_\_\_\_\_  
Daryn J. Hamilton  
Chairperson

ATTEST:

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Scott Reneker  
County Auditor

It was moved by Sandquist, seconded by Drish that Tim Kuiken be appointed member of the 2022 Jefferson County Compensation Commission to fill the vacancy in the City Property Owners category. All “Aye”. Motion carried.

It was moved by Hamilton, seconded by Drish that the 2022 Compensation Commission be approved. All “Aye”. Motion carried. The full listing of commission members is available for review on the bulletin board in the Courthouse lobby.

At 9:00 A.M., Sandquist moved, Drish seconded that the second public hearing regarding the Ordinance Amending Jefferson County Code of Ordinances (2011), Chapter 8-10 Governing Voting Precincts be opened. All “Aye”. Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: None.

Sandquist moved, Drish seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Drish to change voting precincts as follows: Walnut, Penn, Pleasant Plain, Buchanan as one precinct; Center alone as one precinct; Cedar, Round Prairie as one precinct. Motion failed for lack of a second.

It was moved by Sandquist, seconded by Hamilton to approve the Ordinance Amending Jefferson County Code of Ordinances (2011), Chapter 8-10 Governing Voting Precincts as recommended to the Board of Supervisors. Sandquist “Aye”. Hamilton “Aye”. Drish “Nay”. Motion carried.

Motion was made by Hamilton, seconded by Sandquist to suspend the rules and to move from the 2<sup>nd</sup> through the 3<sup>rd</sup> and final reading. Sandquist “Aye”. Hamilton “Aye”. Drish “Nay”. Motion carried.

It was moved by Hamilton, seconded by Sandquist that this is the final reading. Sandquist “Aye”. Hamilton “Aye”. Drish “Nay”. Motion carried.

It was moved by Sandquist, seconded by Hamilton that the Memorandum of Agreement for special voting precincts with the City of Fairfield be approved. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Hamilton that the following resolution be approved:

RESOLUTION

WHEREAS, the Jefferson County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Jefferson County Compensation Board met on December 14, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$64,936	5.5%	\$68,508
County Attorney	\$100,661	5.5%	\$106,197

Recorder	\$64,533	5.5%	\$68,084
Sheriff	\$85,625	10%	\$94,188
Supervisors	\$39,163	5.5%	\$41,317
Treasurer	\$64,602	5.5%	\$68,154

THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2022 as recommended by the Jefferson County Compensation Board.

Approved this 10<sup>th</sup> day of January, 2022.

JEFFERSON COUNTY BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Susie Drish, Supervisor  
 Dee Sandquist, Supervisor

\_\_\_\_\_  
 Scott Reneker, Auditor

Supervisors gave an update on recent OCIO broadband grants.

Supervisors discussed applying for a CDBG grant.

Drish reported on her Decat and Safety meetings. Sandquist reported on her Fairfield Convention & Visitors Bureau and Service Agency meetings. She also gave an update on the American Rescue Plan funds. Hamilton reported on the Service Agency meeting he had attended. He also gave an update on the American Rescue Plan funds.

Public comments: None.

It was moved by Sandquist, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**January 11, 2022**

At 10:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board held a work session to prepare for the Service Agency meeting.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 14, 2022**

At 1:00 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Daryn Hamilton, Supervisor.

Board member absent was: Susie Drish, Vice-Chairman.

The Board held a work session to prepare for the Service Agency meeting.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 18, 2022**

At 10:04 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the January 10<sup>th</sup>, 11<sup>th</sup> and 14<sup>th</sup>, 2022 meetings be acknowledged. Sandquist requested a friendly amendment. All "Aye". Motion carried.



It was moved by Sandquist, seconded by Drish to acknowledge the minutes for the January 10<sup>th</sup> and 11<sup>th</sup>, 2022 meetings. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Sandquist that the minutes for the January 14<sup>th</sup>, 2022 meetings be acknowledged. Sandquist "Aye". Hamilton "Aye". Drish "Abstaining". Motion carried.

The Board met with the County Engineer.

Supervisors discussed the plan for the Homeland Security Grant Application.

It was moved by Hamilton, seconded by Drish that the following resolution be approved:

### **RESOLUTION**

#### **RESOLUTION PROVIDING FOR THE FINANCIAL SUPPORT OF THE REGIONAL PLANNING AFFILIATION (RPA 15)**

**WHEREAS**, the state of Iowa has designated the counties of Jefferson, Keokuk, Mahaska, Van Buren, Wapello along with the cities of Fairfield, Oskaloosa and Ottumwa as the Regional Planning Affiliation for Region 15 (RPA 15), and;

**WHEREAS**, RPA 15 Articles of Agreement, signed on December 22, 1994, and amended on January 23, 2014 designate the Area 15 Regional Planning Commission (Area 15 RPC) as the Regional Planning Affiliation for Region 15; and

**WHEREAS**, the Iowa Department of Transportation (IDOT) requires each RPA to provide transportation planning to member jurisdictions prior to receiving Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding from the Iowa Department of Transportation; and

**WHEREAS**, RPA 15 expects to receive and program an estimated **\$2,351,000** in federal highway transportation grant funds for FY23 to be used for road improvements in RPA 15, of which Jefferson County's estimated share is **\$264,121**; and

**WHEREAS**, the IDOT requires Area 15 RPC to provide twenty percent (20%) local match toward the annual IDOT planning grant; and the FY23 local match requirement is an estimated \$18,163 and shall be proportionally shared by the member jurisdictions, and

**WHEREAS**, the governing body of **Jefferson County** is a member of RPA 15 and whose apportioned share of FY23 local match equals **\$2,041**

**NOW, THEREFORE BE IT RESOLVED** that **Jefferson County** has agreed to contribute **\$2,041** to the Area 15 Regional Planning Commission to serve as FY23 local match.

**AGREED TO THIS 18<sup>TH</sup> DAY OF JANUARY, 2022**

\_\_\_\_\_  
Daryn J. Hamilton  
Chairperson of Board of Supervisors

ATTEST:

\_\_\_\_\_  
Scott Reneker  
County Auditor

It was moved by Sandquist, seconded by Drish that the following resolution be approved. All “Aye”. Motion carried.

## RESOLUTION

### RESOLUTION OF FINANCIAL COMMITMENT

WHEREAS, Jefferson County, Iowa is a participating jurisdiction in the AHEAD Regional Housing Trust Fund (RHTF); and

WHEREAS, the Jefferson County Board of Supervisors supports the programs and services of the AHEAD RHTF.

NOW, THEREFORE BE IT RESOLVED, to support the on-going efforts of the AHEAD RHTF Jefferson County, Iowa has fully committed a base contribution of **\$ 3,133.00** plus an additional \$0 as local match to the AHEAD RHTF upon its FY2023 funding by the State Housing Trust Fund/Iowa Finance Authority.

Adopted this 18<sup>th</sup> day of January, 2022.

**Jefferson County Board of Supervisors**

\_\_\_\_\_  
Daryn J. Hamilton, Chairperson  
Susie Drish, Supervisor  
Dee Sandquist, Supervisor

ATTEST:

\_\_\_\_\_  
Scott Reneker  
County Auditor

Sandquist reported on her SEIL, Service Agency and Public Health orientation meetings.

It was moved by Hamilton, seconded by Sandquist to set a space planning work session for February 7, 2022 at 10:00 A.M. All “Aye”. Motion carried.

Drish reported on her Early Childhood meeting. Hamilton reported on his RUSS meeting and the courthouse maintenance.

It was moved by Hamilton to approve Jayson for \$15.00 per hour and \$100 per time for snow removal.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**January 24, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the January 18<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

Supervisors met with Scott Vaughn and Melanie Carlson for a presentation of the new fire station.

It was moved by Hamilton to set a nuisance appeal hearing for January 31, 2022 and 10:00 A.M. All "Aye". Motion carried.

Sandquist reported on her Ambulance, Service Agency and Assessor's Conference Board meetings. Hamilton reported on his Board of Health, Service Agency and Assessor's Conference Board meetings.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Public comments: None.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

Supervisors held a budget work session.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 26, 2022**

At 10:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board held a budget work session.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
January 31, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the January 24<sup>th</sup> & 26<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received January 31<sup>st</sup>, 2022, for the proposed improvements; Culvert replacement and installation of a twin box culvert. Project BROS-SWAP-4650(601)—SE-51

BE IT RESOLVED by the Jefferson County Board of Supervisors to award a contract to Iowa Bridge and Culvert, L.C. of Washington, Iowa for the Culvert Replacement -Twin box Culvert Project: BROS-SWAP-4650(601)—SE-51

Passed this 31<sup>st</sup> day of January, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors met with Rebecca Johnson from the Fairfield Public Library for a library update and funding request.

It was moved by Sandquist, seconded by Drish that the 28E Agreement for the Resource Officer for Cardinal Community School Districts be approved. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, correctional officers, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire Correctional Officer Dakota L. LaRue, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire Correctional Officer Dakota L. LaRue and

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Dakota L. LaRue is hired as a Correctional Officer, in the Jefferson County Sheriff’s Office at a starting salary of \$35,593.00 effective February 7, 2022.

Passed and approved this 31<sup>st</sup> day of January, 2022

\_\_\_\_\_  
Daryn Hamilton  
Dee Sandquist  
Susie Drish

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that Dr. James Trent and Melisse Jones be re-appointed to the Board of Health for 3-yr terms commencing January 1, 2022. All "Aye". Motion carried.

Sandquist reported on her FEDA and Area 15 meetings. Drish reported on her SEIDA, SIRG and 10-15 Transit meetings.

Public comments: Kevin Hatfield discussed a Resource Officer for Pekin School.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

At 10:00 A.M., Supervisors held a nuisance appeal hearing. It was moved by Sandquist, seconded by Drish that the nuisance still exists. All "Aye". Motion carried.

There being no further business, it was moved by Hamilton, seconded by Sandquist to adjourn. All "Aye". Motion carried.

Supervisors met with the HR consulting firm.

Supervisors held a meeting with department heads.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**February 1, 2022**

At 9:03 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(c) "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move out of closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to move forward with what had been discussed in closed session. All "Aye". Motion carried.

Hamilton made a motion, Sandquist seconded to have the County Attorney move forward with appraisal of the Law Center. All "Aye". Motion carried.

There being no further business, it was moved by Hamilton, seconded by Sandquist that the Board adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**February 2, 2022**

At 8:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board met with individual department heads regarding their Fiscal Year 2023 budget requests.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
February 3, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board met with individual department heads regarding their Fiscal Year 2023 budget requests.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
February 7, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the January 31<sup>st</sup>, February 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

Supervisors discussed moving from Voya to T Rowe Price.

Supervisors discussed Pekin School Resource Officer.

Sandquist reported on her Emergency Management and Service Agency meetings. Drish reported on her Farm Bureau and Workforce meetings. Hamilton reported on his Farm Bureau and Service Agency meetings.

Public comments: Tom Drish and Lee Dimmitt discussed Emergency Management funding.



It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

Supervisors held a budget work session.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**February 9, 2022**

At 8:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board held a budget work session.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**February 14, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present via Zoom: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the February 7<sup>th</sup> and 9<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer. It was moved by Hamilton, seconded by Drish to authorize DeWayne Heintz to spend up to \$65,000 for a tractor in an auction. All "Aye". Motion carried.

Supervisors met with Kevin Hatfield to discuss Pekin School Resource Officer.

It was moved by Drish, seconded by Sandquist to approve installation of a keypad lock on the employee breakroom door. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the compensation for Township Clerks and Trustees while engaged in official business be set at \$30.00 per meeting or an hourly rate of \$10.00 effective July 1, 2022. All "Aye". Motion carried.

Supervisors discussed the pop machine in the Courthouse basement.

Sandquist reported on her ISAC Supervisors' meeting. Hamilton reported on his 8<sup>th</sup> Judicial, RUSS and Assessor's Conference Board meetings. He also reported on his meeting to improve Zoom and his meeting regarding office space for the Public Defender's Office.  
Public comments: Chris Estle reported the State will no longer be reporting Covid numbers.

It was moved by Drish, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

The Board discussed nuisance properties.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**February 16, 2022**

At 8:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the "Notice of Public Hearing –Proposed Property Tax Levy" be approved for publication. Motion made by Sandquist, seconded by Drish

that the motion be amended to include setting the date of the hearing for March 7, 2022 at 9:00 A.M. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
February 18, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with Jack Reed regarding HR.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
February 28, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the February 14<sup>th</sup>, 16<sup>th</sup> and 18<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employees shown below be effective March 1, 2022.

<b>Employee</b>	<b>Anniv. Date</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgnty</b>	<b>Total Rate</b>
Dylan Coffman	3/1/2021	EO	12	C	24.16	-	24.16
Bryon Davis	9/1/2021	EM	15	B	25.55	-	25.55
Ben Dunkelberger	9/1/2021	EO	12	B	23.23	-	23.23
Jarrett Hellweg	9/1/2021	EO	12	B	23.23	-	23.23

Passed this 28<sup>th</sup> day of February, 2022

AYES:  
 Daryn J. Hamilton  
 Dee Sandquist  
 Susie Drish

NAYS:  
 None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

Supervisors discussed Title VI coordinator.

It was moved by Sandquist, seconded by Drish that the HVAC proposal from Happyland Plumbing and Heating be approved. All “Aye”. Motion carried.

It was moved by Hamilton, seconded by Drish that the FMLA reporting procedures be changed to 12-month period measured forward. All “Aye”. Motion carried.

Drish reported on 10-15 Transit. Sandquist reported on her 911 and Area 15 meetings. She also reported on her meeting with Andrew Morf, benefits consultant.

Public comments: Chris Estle reported on covid.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

Supervisors held a budget work session.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 March 7, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the February 28<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the departmental re-appropriation resolution be postponed until March 21, 2022. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Drish that the Board of Supervisors chair and DeWayne Heintz be designated the Title VI Coordinators for Jefferson County. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to move ahead with the estimate for a new zoom system from ARP funds. All "Aye". Motion carried.

At 9:00 A.M., Sandquist moved, Drish seconded that the public hearing regarding the property tax dollar proposal be opened. All "Aye". Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: Aaron Kooiker asked what the General Basic and Rural Basic levy rates are.

Drish moved, Sandquist seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

Approval of FY23 Maximum Property Tax Dollars

WHEREAS, the Jefferson County Board of Supervisors have considered the proposed FY23 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 7, 2022,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Jefferson County that the maximum property tax dollars for General County Services and Rural County Services for FY23 shall not exceed the following:

General County Services- \$5,602,527

Rural County Services- \$1,047,807

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY23 does not represent an increase of 102% from the Maximum Property Tax dollars requested for FY22.

Roll Call Vote:

Dee Sandquist- Aye

Susie Drish- Aye

Daryn J. Hamilton- Aye

\_\_\_\_\_  
Scott Reneker, Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Motion was made by Sandquist, seconded by Drish to set the fiscal year 2023 public budget hearing for March 28, 2022 at 9:30 A.M. Motion carried.

Drish reported on her Safety meeting. Sandquist reported on her FEDA meeting. She also reported on the mediation with Fairfield City.

Public comments: Lee Dimmitt and Aaron Kooiker discussed the mediation with the City of Fairfield.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

Pursuant to Sections 50.24 of the 2021 Code of Iowa, the Board of Supervisors meeting as a Board of Canvassers, publicly opened and canvassed the tally list of votes cast in the March 1, 2022 Special City Election for Fairfield as certified by the election board of the voting precincts and the absentee ballot counting board. The Official Canvass was completed on this date, March 7th, 2022. Upon completion of the canvass the County Commissioner of Elections will enter the votes in the Official Register.

It was moved by Sandquist, seconded by Drish to approve the election results as presented by Auditor's Office. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Scott D. Reneker  
County Auditor

Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
March 8, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held a work session on ARP.

There being no further business, the board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
March 14, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the March 7<sup>th</sup> & 8<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

Supervisors met with Teri Bockting from Jefferson County Kids.

It was moved by Sandquist, seconded by Drish to approve budget proposal changes. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employees shown below be effective March 1, 2022.

<b>Employee</b>	<b>Anniv. Date</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgnty</b>	<b>Total Rate</b>
Bryon Davis	9/1/2021	EM	15	B	26.55	-	26.55

Passed this 14<sup>th</sup> day of March, 2022

AYES:  
 Daryn J. Hamilton  
 Dee Sandquist  
 Susie Drish

NAYS:  
 None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist that DeWayne Heintz be nominated ADA coordinator. All “Aye”. Motion carried.

Supervisors discussed the outcomes of the mediation with the City of Fairfield related to the 28E Agreement for Law Center Operations.

Sandquist reported on SEIL, ISAC and County day at the Capitol.

Public comments: Chris Estle reported on FEMA and ISAC meetings.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

Supervisors held a budget work session.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors



**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**March 21, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the March 14<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Hamilton, seconded by Sandquist that the following resolution be approved:

**RESOLUTION OUTLINING A PROPOSAL TO SELL**  
**REAL PROPERTY IN THE CITY OF LIBERTYVILLE, JEFFERSON**  
**COUNTY, IOWA AND SETTING PUBLIC HEARING.**

WHEREAS, Jefferson County currently owns property located in the City of Libertyville at 2003 Libertyville Road, also described as parcel #1007477003, and,

WHEREAS, Jefferson County currently has a maintenance shed located on this lot that is approximately 0.92 acres, and,

WHEREAS, a neighboring landowner has expressed interest in purchasing a portion of said property from Jefferson County, and,

WHEREAS, FLYIN H LLC doing business as the Dew Drop Inn has offered Jefferson County \$7,500.00 for the west 40 feet said property respective of any easements of record, and,

WHEREAS, the purchaser has also offered to pay plus the cost of a survey to facilitate this sale as well as the cost of a fence along the newly established property line, and,

WHEREAS, Jefferson County believes it to be in its best interest to seriously consider this offer, and,

WHEREAS, pursuant to Iowa Code Section 331.361(2)(a), Jefferson County must set a public hearing on this proposed sale, now therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the public hearing on the proposed sale of the above-named property shall be held on Monday, April 18, 2022, at 9:00 A.M. o'clock in the Board Meeting Room

located on the first floor of the Jefferson County Courthouse.

<p>Ayes  Daryn J. Hamilton  Dee Sandquist  Susie Drish</p>	<p>Nays  None</p>
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Passed and approved this 21<sup>st</sup> day of March, 2022.

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

RESOLUTION

WHEREAS, it is desired to appropriate additional budget to Department 31 (District Court) in Service Area 3000 due to unusually high juvenile detention expenses; and

WHEREAS, Service Area 3000 within Department 01 (Board of Supervisors), Department 23 (Board of Health) and Department 25 (Social Services) has ample budget;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jefferson County that a reappropriation of Service Area 3000 in the amount of \$7,500.00 from the Board of Supervisors budget, \$22,510.00 from the Board of Health budget and \$6,690 from the Social Services budget to the District Court budget be made.

Passed this 21<sup>st</sup> day of March, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

RESOLUTION

WHEREAS, Jefferson County applied for and has received American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds (SLFRF), totaling \$1,776,794.50; and

WHEREAS, Jefferson County has received a request for \$400,000 from Jefferson County Kids for childcare facilities; and

WHEREAS, the U.S. Department of the Treasury's (SLFRF) Final Rule clarifies that recipients can use funds for capital expenditures that support an eligible COVID-19 public health or economic response; and

WHEREAS, the U.S. Department of the Treasury recognizes childcare facilities, as projects eligible to respond to impacts of the pandemic on households and communities.

THEREFORE, BE IT RESOLVED, the Board of Supervisors of Jefferson County endorse the disbursement of American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds in the amount of \$400,000 to Jefferson County Kids for childcare facilities.

Passed this 21<sup>st</sup> day of March, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish to approve the bid from Padget Lawn Care, LLC for lawn care. All "Aye". Motion carried.

Drish reported on the Board of Health meeting she'd attended. Sandquist reported on her ACT and Regional Housing Trust Fund meetings. She also reported on her KMCD Spotlight Show interview.

Public comments: Chris Estle reached out to Community Childcare regarding ARPA money to help mitigate disease.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**March 22, 2022**

At 10:15 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held a budget workshop.

There being no further business, the board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**March 28, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the March 21<sup>st</sup> & 22<sup>nd</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved. All "Aye". Motion carried.

**RESOLUTION for Federal Aid Application for**  
**Project STP-S-CO51()—5E-51**

BE IT RESOLVED, by the Jefferson County Board of Supervisors to apply for Federal Aid, for the Jefferson County HMA Overlay project:

PROJECT # : STP-S-CO51()—5E-51  
COUNTY ROUTE #: W40 GERMANVILLE RD  
LOCATION: 150<sup>TH</sup> ST. SOUTH TO VETCH BLVD

Resolution adopted this 28<sup>th</sup> day of March, 2022.

Jefferson County Board of Supervisors

\_\_\_\_\_  
Daryn J. Hamilton.  
Board of Supervisors Chairperson

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that Andrew Edlin be appointed member of the 2022 Jefferson County Compensation Commission to fill a vacancy in the Licensed Real Estate Salespersons or Real Estate Brokers category. All “Aye”. Motion carried.

Supervisors met with Tony Webb regarding the Maasdam Barns.  
It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Deputy Sheriff salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Deputy Sheriff, Nelson Torres Rodriguez.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Nelson Torres Rodriguez salary, step increases from \$60,996.00 to full pay of \$65,891.50, effective April 1<sup>st</sup>, 2022.

Passed and approved this 28<sup>th</sup> day of March, 2022.

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Deputy Sheriff effective April 1<sup>st</sup>, 2022 with a beginning salary of \$56,000.00, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Deputy Sheriff, Tyler Rysdam.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Tyler Rysdam's salary is to start at \$56,000.00 per year, effective April 1<sup>st</sup>, 2022.

Passed and approved this 28<sup>th</sup> day of March, 2022.

ATTEST:

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Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

---

Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the pay raise of returning seasonal County Conservation Board employee, Kristin Burnstedt to \$13.00 per hour effective March 14, 2022. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the State of Iowa Lease Agreement for Office of State Public Defender office space be approved. All "Aye". Motion carried.

Drish reported on her ECI, 10-15 Transit and Regional Planning meetings. Sandquist reported on her Area 15 Regional Planning meeting.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Public comments: None.

Supervisors discussed nuisance properties.

Supervisors met with Tammy Wetjen-Kesterson for a presentation about April Child Abuse Prevention Month.

At 9:30 A.M., it was moved by Sandquist, seconded by Drish to open the public hearing on the Fiscal Year 2023 budget.

BE IT REMEMBERED, that on this 28<sup>th</sup> day of March, 2022 at 9:30 A.M., the County Board of Supervisors of Jefferson County, Iowa, met for the purpose of a hearing upon the 2023 Fiscal Year county budget proposal as filed with this Board.

THEREUPON, the Notice of Public Hearing has according to law been published in the two official newspapers: The Southeast Iowa Union/Fairfield Ledger and Clarion-Plainsman. Thereafter and on said day, that estimate was taken up and considered and taxpayers and officials heard for or against said estimate were as follows: None

It was moved by Sandquist, seconded by Drish that the public hearing on the Fiscal Year 2023 budget be closed.

It was moved by Drish, seconded by Sandquist to approve the following resolution:

NOW, THEREFORE BE IT RESOLVED, by the Jefferson County Board of Supervisors that the 2022 – 2023 Fiscal Year county budget and Certification of Taxes be adopted with maximum expenditures set out as follows:

Public Safety and Legal Services	\$ 4,294,114
Physical Health and Social Services	\$ 882,456
County Environment and Education	\$ 824,667
Roads & Transportation	\$ 5,385,588
Government Services to Residents	\$ 713,592
Administration	\$ 5,123,790
Nonprogram Current	\$ 0
Debt Service	\$ 853,140
Capital Projects	\$ 2,076,025
TOTAL	\$20,153,372

AYES:  
 Daryn J. Hamilton  
 Dee Sandquist  
 Susie Drish

NAYS:  
 None

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist to approve the following resolution:

NOW, THEREFORE BE IT RESOLVED, by the Jefferson County Board of Supervisors that the schedule of proposed expenditures be appropriated as follows to the various county departments for the fiscal year ending June 30, 2023.

Board of Supervisors	\$ 4,766,643
Auditor	\$ 464,414
Treasurer	\$ 436,320
Attorney	\$ 618,359
Sheriff	\$ 3,530,255
Recorder	\$ 292,852
County Engineer	\$ 7,385,588
Veteran’s Affairs	\$ 45,940

Conservation Board	\$ 622,875
Health Board	\$ 473,501
Weed Commission	\$ 3,000
Social Services	\$ 59,735
Environmental Health	\$ 89,947
Medical Examiner	\$ 40,000
District Court	\$ 159,000
General Relief	\$ 82,200
Mental Health Administration	\$ 204,578
Nondepartmental	<u>\$ 878,165</u>
TOTAL	\$20,153,372

AYES:  
 Daryn J. Hamilton  
 Dee Sandquist  
 Susie Drish

NAYS:  
 None

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker, County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) “To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.” Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County move out of closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.  
 The Board toured County roads.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS**  
**April 11, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.



Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the March 28<sup>th</sup>, 2022 meeting be acknowledged. All “Aye”. Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish to postpone consideration of awarding the contract to Douds Stone, LLC for contract rock maintenance on local roads until April 18<sup>th</sup>. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the price increase to \$100 and change of not accepting Dual Wall Plastic pipe culverts to New Entrance Permits for Residential, Business, or Farm driveways be effective March 1, 2022.

Passed this 11<sup>th</sup> day of April, 2022

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following resolution be approved. All “Aye”. Motion carried.

**OFFICIAL NOTICE OF ALL PROPERTY OWNERS  
RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS**

BE IT RESOLVED, by the Board of Supervisors of Jefferson County:

That pursuant to the provision of Chapter 317, 2021 Code of Iowa, it is hereby ordered:

1. That each owner and each person in the possession or control of any lands in Jefferson County, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall be prescribed by the Board of Supervisors. Each owner and each person in the possession or control of any lands in Jefferson County shall also and shall keep said lands free from such growth of any *other* weeds as shall render the streets and highways adjoining said lands unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following date and as often as it is necessary to prevent seed production.

May 15, 2022, for immediate eradication of Palmer Amaranth for control of, Leafy Spurge, Canada Thistle, Bull Thistle, Teasel, Multiflora Rose, Field Bindweed, All other species of thistles belonging to the genus of Carduus and Water Hemp.

2. That each owner and each person in the possession or control of any lands in Jefferson County infested with noxious weeds including the immediate eradication of Palmer Amaranth and the control of Leafy Spurge, Canada Thistle, Bull Thistle, Teasel, Multiflora Rose, Field Bindweed, All other species of thistles belonging to the genus of Carduus and Water Hemp shall adopt a program of weed destruction, described by the Weed Commissioner which in five years may be expected to destroy and will immediately keep under control such infestation of said noxious weeds.
3. That if the owners or person in possession or control of any land in Jefferson County fail to comply with the foregoing orders the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice and other costs, if any, to be assessed against the land and the owners thereof.
4. That the County Auditor be and he is hereby directed to cause notice of the making and entering of the foregoing order by one publication in the official newspapers of the County.

Resolution passed on this 11<sup>th</sup> day of April, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

ATTEST:

\_\_\_\_\_  
Scott Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

For more information and a description of the weeds go to [www.jeffersoncountyiowa.gov](http://www.jeffersoncountyiowa.gov) and go to the Weed Commissioner's page.

It was moved by Sandquist, seconded by Drish to approve the Child Abuse Prevention Month proclamation. All "Aye". Motion carried.

Supervisors met with Denise Ballard regarding Health Insurance Renewal.

It was moved by Hamilton, seconded by Sandquist to keep the Mental Health car with Jefferson County as is stated in the Memorandum of Understanding. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to approve the Memorandum of Understanding regarding reimbursement from Southeast Iowa Link (SEIL) Mental Health and Disability Services Region for County employees/occupancy/equipment. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to approve the following resolution:

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF JEFFERSON COUNTY  
APPROVING SOUTHEAST IOWA LINK (SEIL) REGION 28E**

**WHEREAS**, The Iowa Legislature has passed and the Iowa Governor has signed SF619 An Act relating to mental health and disability services, to administer and distribute state appropriations in connection with the mental health and disability services regional service fund; and

**WHEREAS**, Iowa Code 331 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

**WHEREAS**, the Jefferson County Board of Supervisors has participated in the initial SEIL 28E Agreement as a member county; and

**WHEREAS**, the Jefferson County Board of Supervisors has been engaged in the development of the SEIL Region 28E amended documents; and

**WHEREAS**, the Counties of Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Van Buren, and Washington have completed the 28E Agreement Amended document with unanimous approval and satisfaction from the SEIL Governing Board Directors,

**BE IT RESOLVED** that Jefferson County approves the SEIL Mental Health and Disability Services Region amended 28E.

**BE IT FURTHER RESOLVED** that Jefferson County hereby authorizes Dee Sandquist, (Board of Supervisor/Governance Board designate) to authorize and sign the finalized Amended 28E Agreement on behalf of Jefferson County.

PASSED AND ADOPTED this 11<sup>th</sup> day of April 2022.

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Daryn J. Hamilton  
Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Jefferson County, Iowa, at a regular meeting held on 04/11/2022, by the following vote:

AYES: Daryn J. Hamilton, Susie Drish, Dee Sandquist

NAYS: None

ABSTENTIONS: None

ABSENT: None

ATTEST:

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Scott Reneker  
Clerk to the Board

It was moved by Sandquist, seconded by Drish to approve the following resolution:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Law Enforcement K-9 effective April 1<sup>st</sup>, 2022, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Law Enforcement K-9, Cy.

Passed and approved this 28<sup>th</sup> day of March, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Correctional Officer effective April 5<sup>th</sup>, 2022 with a beginning salary of \$36,305.00, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Correctional Officer, Gavin Stanley Heckethorn.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Gavin Stanley Heckethorn salary is to start at \$36,305.00 per year, effective April 5<sup>th</sup>, 2022.

Passed and approved this 11<sup>th</sup> day of April, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that the following resolutions be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each

appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Dakota Lee Larue.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Dakota Lee Larue salary, step increases from \$35,593.00 to \$36,305.00 per year, effective April 1<sup>st</sup>, 2022.

Passed and approved this 11<sup>th</sup> day of April, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary to full pay, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Carter John Spalla.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Carter John Spalla salary, step increases from \$36,304.86 to full pay of \$42,711.75 per year, effective April 1<sup>st</sup>, 2022.

Passed and approved this 11<sup>th</sup> day of April, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Robbie Donovan Smith.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Robbie Donovan Smith salary, step increases from \$35,593.00 to \$36,305.00 per year, effective April 1<sup>st</sup>, 2022.

Passed and approved this 11<sup>th</sup> day of April, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

The Board discussed grant opportunities.

Sandquist reported on her EMA meeting.

Public comments: Connie Boyer discussed CDBG.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

Supervisors discussed nuisance ordinance.

Supervisors met Aaron Kooiker.  
There being no further business, it was moved by Hamilton, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 12, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held a budget and space planning work session.

There being no further business, the board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 15, 2022**

At 9:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move out of closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Hamilton, seconded by Sandquist to move ahead in the direction discussed in closed session with Daryn Hamilton working with the entity mentioned. All "Aye". Motion carried.

There being no further business, the board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 18, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the March 11<sup>th</sup>, 12<sup>th</sup>, and 15<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received March 25, 2022, for project L-2022G—73-51

BE IT RESOLVED by the Jefferson County Board of Supervisors to award contract in the amount of \$812,520.00 to Douds Stone, LLC for Contract rock maintenance on Local roads in Jefferson County.

Passed this 18<sup>th</sup> day of April, 2022.

AYES:  
 Daryn J. Hamilton  
 Dee Sandquist  
 Susie Drish

NAYS:  
 None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Sandquist, seconded by Drish that the Road Department 5 year plan and 2023 state budget submittal be approved. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the IGHCP insurance renewal be approved. All "Aye". Motion carried.



It was moved by Sandquist, seconded by Hamilton that the Jefferson County Board of Supervisors approve the Liquor License for This Old Barn, LLC. All "Aye". Motion carried.

Chris Estle updated the Board on Public Health.

At 9:00 A.M., It was moved by Sandquist, seconded by Drish to open the public hearing on the proposal to sell real property in the city of Libertyville, Jefferson County, Iowa. All "Aye". Motion carried.

Chair Hamilton called for public comment. Public comments received were as follows: None.

It was moved by Drish, seconded by Sandquist to close the public hearing. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to adopt the following Resolution:

**RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY IN  
THE CITY OF LIBERTYVILLE, JEFFERSON COUNTY, IOWA.**

WHEREAS, Jefferson County currently owns property located in the City of Libertyville at 2003 Libertyville Road, also described as parcel #1007477003, and,

WHEREAS, Jefferson County currently has a maintenance shed located on this lot that is approximately 0.92 acres, and,

WHEREAS, a neighboring landowner has expressed interest in purchasing a portion of said property from Jefferson County, and,

WHEREAS, FLYIN H LLC doing business as the Dew Drop has offered Jefferson County \$7,500.00 for the west 40 feet said property respective of any easements of record, and,

WHEREAS, the purchaser has also offered to pay the cost of a survey to facilitate this sale, and,

WHEREAS, Jefferson County believes it to be in its best interest to seriously consider this offer, and,

WHEREAS, on April 18, 2022, Jefferson County held a properly noticed public hearing on this proposal to transfer said Libertyville property, and,

WHEREAS, pursuant to Iowa Code Section 331.361, the Board of Supervisors must make a final determination concerning the proposal by Resolution, now therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Board approves the transfer of the west 40 feet of parcel #1007477003 in the City of Libertyville to FLYIN H LLC for \$7,500.00. The buyer shall pay for the cost of a survey to facilitate this transaction.

BE IT FURTHER RESOLVED that Daryn Hamilton, Chairperson of the Jefferson County Board of Supervisors, is authorized to sign any documents at closing or other time to

facilitate this transaction.

Ayes	Nays
Daryn J. Hamilton	None
Susie Drish	
Dee Sandquist	

Passed and approved this 18<sup>th</sup> day of April, 2022.

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Hamilton reported on his RUSS meeting.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 20, 2022**

At 9:06 A.M., Vice-Chairman Drish called the meeting of the Board of Supervisors to order.

Board members present were: Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Board member Daryn J. Hamilton arrived at 9:23 A.M.  
Supervisors held a budget and space planning work session.

Board member Dee Sandquist adjourned at 9:50 A.M.

There being no further business, it was moved by Drish, seconded by Hamilton to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 25, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the April 18<sup>th</sup> and 20<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

Supervisors discussed the hiring in the Secondary Road Department.

It was moved by Sandquist, seconded by Hamilton that May 9, 2022 at 9:00 A.M., be the date and time set for the public hearing on the Jefferson County budget amendment for Fiscal Year 2022. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the monthly stipend raise of Mac Coon Park Host, Mary Pohren, to \$400.00 per month effective April 16, 2022. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the pay increase of Abbie DeKleine, County Auditor's Second Deputy, to \$2,272.79 per pay period effective May 1, 2022. All "Aye". Motion carried.

Drish reported on her Maasdam Barns meeting. Sandquist reported on her Ambulance Board meeting.

Public comments: None.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

Supervisors discussed nuisance properties.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

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Scott D. Reneker  
County Auditor

---

Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**April 28, 2022**

At 8:31 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move out of closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Hamilton to authorize what we talked about in closed session. Drish "Nay". Sandquist "Aye". Hamilton "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Hamilton to adjourn. All "Aye". Motion carried.

Supervisors met with Jack Reed, HR Consultant.

There being no further business, it was moved by Sandquist, seconded by Hamilton to adjourn. All "Aye". Motion carried.

ATTEST:

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Scott D. Reneker  
County Auditor

---

Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**May 2, 2022**

At 9:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the April 25<sup>th</sup> and 28<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received April 19<sup>th</sup>, 2022, for the proposed improvements; HMA Resurfacing on Route H33 Project STBG-SWAP-CO51(82)—FG-51

Norris Asphalt Paving Co., LC was the lowest responsible bidder with extended unit prices totaling \$1,061,648.03

BE IT RESOLVED by the Jefferson County Board of Supervisors to award a contract to Norris Asphalt Paving Co., LC Ottumwa, Iowa for the Culvert Replacement -HMA Resurfacing Project: STBG-SWAP-CO51(82)—FG-51

Passed this 4<sup>TH</sup> day of May, 2022.

AYES:  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Sandquist reported on her Jefferson County Conservation Board and Area 15 Regional Planning meetings. She also attended the MIU 50 year reception.

Public comments: Bart Richmond reported that the Sheriff's Office collected 27-pounds of prescription drugs at the Summit Pharmacy drug takeback event.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**May 3, 2022**

At 9:00 A.M., Chairman Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn J. Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held an ARP work session.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**May 4, 2022**

At 1:02 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a

session closed under this paragraph shall be available for public examination when the transaction discussed is completed.” Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move into open session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS**  
**May 9, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the May 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>, 2022 meetings be acknowledged. All “Aye”. Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received April 19<sup>th</sup>, 2022, for the proposed improvements; HMA Resurfacing on Route H33 Project STBG-SWAP-CO51(82)—FG-51

Norris Asphalt Paving Co., LC was the lowest responsible bidder with extended unit prices totaling \$1,061,648.03

BE IT RESOLVED by the Jefferson County Board of Supervisors to award a contract to Norris Asphalt Paving Co., LC Ottumwa, Iowa for the HMA Resurfacing Project: STBG-SWAP-CO51(82)—FG-51

Passed this 9<sup>TH</sup> day of May, 2022.

AYES:

NAYS:

Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective May 9, 2022.

Employee	Title	Pay Range	Step	Base Wage	Lgvy	Total Rate
Melissa Fowler	AA1	16	C	27.40	-	27.40

Passing this 9<sup>th</sup> day of May, 2022

**AYES:**  
Daryn J. Hamilton  
Dee Sandquist  
Susie Drish

**NAYS:**  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the pay increase of Lauren Snyder, County Conservation seasonal naturalist intern, to a rate of \$11.00 per hour starting May 9, 2022. All “Aye”. Motion carried.

Drish reported on her Safety Committee meeting.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

At 9:00 A.M., it was moved by Sandquist, seconded by Drish to open the public hearing on the County budget amendment. All “Aye”. Motion carried.

Chair Hamilton called for public comment. Public comments received were as follows: None.



It was moved by Drish, seconded by Sandquist to close the public hearing on the County budget amendment. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to adopt the following Resolution amending the fiscal year 2022 county budget:

RESOLUTION

NOW, THEREFORE BE IT RESOLVED, by the Jefferson County Board of Supervisors that the 2021-2022 fiscal year county budget be amended as follows:

**Revenues:**

Other County Taxes/TIF Tax Revenues	889,658	to	899,658
Intergovernmental	4,129,909	to	6,387,002
Licenses & Permits	39,700	to	25,400
Charges for Service	3,080,300	to	3,603,770
Miscellaneous	65,914	to	141,214

**Expenditures:**

Physical Health & Social Services	829,903	to	883,833
County Environment & Education	753,494	to	756,019
Roads & Transportation	4,319,000	to	5,157,000
Government Services to Residents	638,556	to	640,656
Administration	1,728,718	to	3,564,513
Capital Projects	3,063,506	to	2,225,506

The amendment does not increase the taxes to be collected in the fiscal year ending June 30, 2021. Be it further resolved, that the schedule of proposed expenditures by department be appropriated as follows to the various county departments for the fiscal year ending June 30, 2022:

Department 01 Board of Supervisors	\$1,840,420
Department 21 Veteran Affairs	\$10,330
Department 23 Board of Health	<u>\$43,600</u>
	\$1,894,350

The vote upon the final adoption of the amendment follows:

AYES:	NAYS:
Daryn J. Hamilton	None
Dee Sandquist	
Susie Drish	

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the

transaction discussed is completed.” Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move into open session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to move ahead with part A as discussed in closed session. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish to move ahead with part B as discussed in closed session and to authorize up to \$5,000 earnest money. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish to approve a \$440,000 allocation for the Conservation Board to augment the Destination Iowa Grant with the understanding that if money is awarded, it would come back to Board of Supervisors. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish to approve \$25,000 from the American Rescue Plan funds for the Maasdam Barns. All “Aye”. Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS**  
**May 13, 2022**

At 10:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) “To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.” Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Hamilton that the Board of Supervisors of Jefferson County move into open session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Hamilton to move ahead with what was discussed in closed session. Sandquist “Aye”. Hamilton “Aye”. Drish “Nay”. Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS  
 May 23, 2022**

At 8:33 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present via Zoom was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the May 9<sup>th</sup> and 13<sup>th</sup>, 2022 meetings be acknowledged. All “Aye”. Motion carried.

The Board met with the County Engineer.

Supervisors discussed easements for the replacement of the Cedar Avenue bridge between 220<sup>th</sup> & 218<sup>th</sup> Way.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective

<b>Employee</b>	<b>Effective Date</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgnty</b>	<b>Total Rate</b>
Keaton Philips	5/01/2022	EO	12	F	26.97	-	26.97
Quinn Daniel	5/16/2022	EO	12	B	23.23	-	23.23

Passed this 23<sup>rd</sup> day of May, 2022

AYES:  
 Daryn J. Hamilton  
 Susie Drish  
 Dee Sandquist

NAYS:  
 None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following resolution be approved:  
RESOLUTION HIRING ACCOUNTING CLERK IN THE JEFFERSON COUNTY AUDITOR’S OFFICE

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire an Accounting Clerk, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Auditor is authorized to hire an Accounting Clerk, and

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Darcy Wibstad is hired as an Accounting Clerk, in the Jefferson County Auditor’s Office at a rate of \$45,000 per year effective May 17, 2022.

Passed and approved this 23<sup>rd</sup> day of May, 2022.

AYES  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS  
None

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that Michelle Manning be extended to the Veteran Affairs Commission effective July 1, 2022 for a 3 (three) year term. This term ends June 30, 2025. All “Aye”. Motion carried.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County approve the hiring of Nate Smithburg as a seasonal County Conservation Board employee at the rate of \$10.00 per hour through August. All “Aye”. Motion carried.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County approve the hiring of Dianna Flynn as a part-time Office Assistant for the County Conservation Board at a rate of \$15.00 per hour through October. All “Aye”. Motion carried.

Sandquist reported on her Mental Health and Justice Advisory Committee meetings.

Public comments: None.

Supervisors discussed nuisance properties.  
There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**May 25, 2022**

At 8:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held an ARP work session.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County close closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to pursue what was talked about in closed session. All "Aye". Motion carried.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**May 31, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member absent was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the May 23<sup>rd</sup> and 25<sup>th</sup>, 2022 meetings be acknowledged. All “Aye”. Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Hamilton that the Jefferson County Board of Supervisors approve the Class C Native Wine Permit renewal for Cedar Valley Winery, Inc. All “Aye”. Motion carried.

Drish reported on her 10-15 Transit and RPA meetings.

Public comments: None.

There being no further business, it was moved by Drish, seconded by Hamilton to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS**  
**June 6, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the May 31<sup>st</sup>, 2022 meeting be acknowledged. Hamilton “Aye”. Drish “Aye”. Sandquist “Abstaining”. Motion carried.

The Board met with the County Engineer.

Supervisors reviewed the Nutmeg Seal Coat FM-CO51(83)-55-51 plans for letting.

Supervisors reviewed the 2022 HMA partial depth patch, crack route and seal plans.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the hiring of Connor Lyons as a seasonal County Conservation Board employee at the rate of \$10.00 per hour. All “Aye”. Motion carried.

Public comments: None.

There being no further business, it was moved by Drish, seconded by Hamilton to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**June 10, 2022**

At 8:32 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held an ARP work session.

Supervisors met with Michael Schill from Natel to discuss Broadband.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County close closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to move forward with the recommendations as discussed in closed session. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**June 13, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the June 6<sup>th</sup> and 10<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

### RESOLUTION

BE IT RESOLVED, by the Board of Supervisors of Jefferson County, Iowa, that the following Jefferson County Employees will be paid the following salaries per pay period effective July 1, 2022. Part-time employees will be paid the following amounts:

Dee Sandquist, Supervisor	\$1,721.54
Susie Drish, Supervisor	1,721.54
Daryn Hamilton, Supervisor	1,721.54
Dave Taft, Janitor/Maintenance	2,105.39
Bill Sloop, SEMCO Solid Waste Agency Manager	3,691.20
Scott Reneker, Auditor and Commissioner of Elections	2,854.52
Shannon Pearson, First Deputy Auditor	2,426.34
Abbie DeKleine, Second Deputy Auditor	2,397.80
Darcy Wibstad, Accounting Clerk	1,875.00
Mark Myers, Treasurer	2,839.75
Christy Conner, Deputy Treasurer	2,270.83
Alley Nicholson, Deputy Treasurer, Motor Vehicle/Property Tax	2,270.83
Cody Crew, Deputy Treasurer, DL Examiner	2,270.83
Cari Porter, Universal Clerk	1,428.62
Chauncey Moulding, County Attorney	4,424.89
Pat McAvan, First Assistant County Attorney	3,761.14
Mike Brown, Assistant County Attorney (part-time)	1,811.08
Michelle Manning, Paralegal	2,316.14
Karen Peach, Victim/Witness Coordinator/Legal Secretary	1,491.74
Kristine Barker, Payment Program Administrator (part-time)	21.04 hr
Tyler Rysdam, Deputy	2,462.01
Kris Metcalf, Deputy	2,896.48
Angie Pohren, Deputy	2,896.48
Justin Smith, Deputy	2,896.48
Michele Campbell, Sergeant Civil Clerk	2,422.33
Ruth Deao, Civil Clerk/Secretary	2,330.64
Bart Richmond, Sheriff	3,924.48
Jerry Marcellus, Chief Deputy	3,335.81
Tracy Vance, Deputy	2,896.48
Mark Miller, Deputy	2,896.48
Rusty Simpson, Deputy	2,896.48
Nelson Torres Rodriguez, Deputy	2,896.48
Mike Simons, Captain	2,529.46
John Cornelius, Lieutenant	2,181.58
Sheri Miller, Lieutenant	2,181.58
Traci Adkins, Sergeant	1,975.03
Melinda Brown, Sergeant	1,975.03
Codi McCabe, Sergeant	1,975.03
Christopher Mickels, Sergeant	1,975.03
Laura Noble, Sergeant	1,975.03



Sujata Buerklin, Jailer	1,877.54
Devin Maynard, Jailer	1,877.54
Dustin Mallinger, Jailer	1,877.54
Laura Mineart, Jailer	1,877.54
Brian Sinn, Jailer	1,877.54
Donna Dobson, Jailer	1,877.54
Carter Spalla, Jailer	1,877.54
Donavan Smith, Jailer	1,877.54
Dakota Larue, Jailer	1,595.91
Gavin Heckethorn, Jailer	1,595.91
Kelly Spees, Recorder/Registrar	2,836.83
Liz Hickenbottom, Deputy Recorder	2,411.33
Chris Carter, Recorder's Clerk	2,184.33
Shawn Morrissey, County Conservation Director	2,863.29
Bob Leazer, Operations Supervisor	2,331.54
Caleb Schmidt, Park Technician	1,793.50
Brittney Tiller, Naturalist	2,216.75
Raymond Chambers, Veterans Affairs Executive Director	24.53 hr
Raymond Chambers, General Assistance Director	24.53 hr
Chris Estle, RN, Public Health Administrator	3,503.38
Deb Buch, RN	2,455.79
Mandi Lauderman, RN	2,391.25
Tammy Merrill, RN	2,291.21
Dan Miller, Co. Sanitarian/Environmental Health Dept. Head	27.55 hr
Sandy Stever, MHDS CQO/CDS	3,960.54
Leia Craff, MHDS CQO/CDS Assistant	2,038.35
Steve Wemmie, Assessor	3,314.50
Hillary Davis, Office Manager	2,466.08
Casey Cronk, Assessor's Clerk	1,758.33
Randy Kiefer, Field Appraiser	2,301.00
Brett Ferrel, Emergency Management/911 Coordinator	2,209.33

## AYES:

Dee Sandquist  
Daryn J. Hamilton  
Susie Drish

## NAYS:

None

## ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed 28E Agreement between Pekin Community School and Jefferson County, Iowa for the Resource Officer Program 2022-2023 and 2023-2024 school years.

Sandquist reported on her SEIL and Board of Health meetings. Hamilton reported on his RUSS, Board of Health and 8<sup>th</sup> Judicial meetings. Hamilton also reported that there is one new nuisance property and the mini-split installation on 2<sup>nd</sup> and 3<sup>rd</sup> floor will begin today.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**June 14, 2022**

At 10:02 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the 28E Agreement between Pekin Community School and Jefferson County, Iowa for the Resource Officer Program 2022-2023 and 2023-2024 school years be approved. All "Aye". Motion carried.

Supervisors discussed broadband.

The Jefferson County Board of Supervisors met as the Jefferson County Board of Canvassers at 10:30 A.M. to canvass the returns of the June 7, 2022 Primary Election. Board members present were: Daryn Hamilton, Susie Drish and Dee Sandquist. After opening and canvassing the returns of each voting precinct in the county, the following candidates were declared the nominees to the respective listed offices and will appear on the November 8, 2022 General Election ballot. It was moved by Drish, seconded by Sandquist to approve the Canvass. All "Aye". Motion carried.

**BOARD OF SUPERVISORS**  
Republican Lee Dimmitt  
Democrat Daryn J. Hamilton

**COUNTY TREASURER**  
Republican No nominee  
Democrat Mark Myers

**COUNTY RECORDER**  
Republican No nominee  
Democrat Kelly L. Spees

**COUNTY ATTORNEY**  
Republican No nominee  
Democrat Chauncey Moulding

There being no further business the board adjourned.

ATTEST:

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Scott D. Reneker  
County Auditor

---

Daryn Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**June 20, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with Nick Bronson regarding the change from VOYA to T. Rowe Price.

It was moved by Sandquist, seconded by Drish that the minutes for the June 6<sup>th</sup> & 10<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Hamilton that the following resolution be approved:

#20-

BE IT RESOLVED, by the Jefferson County Board of Supervisors this  
20<sup>th</sup> day of June, 2022, that the following wage rates and  
classifications of Secondary Road Full-time employees be effective  
July 1, 2022

<b>Employee</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgnty</b>	<b>Total Rate</b>
Mark Bell	16	F	30.38	0.20	30.58
Troy Bisgard	12	F	28.45	0.25	28.70
Dylan Coffman	12	C	25.49	0.00	25.49
Brandon Coleman	12	C	25.49	0.00	25.49
Kenneth Cronk	14	F	29.36	0.20	29.56
Quinn Daniel	12	B	24.51	0.00	24.51
Bryon Davis	15	B	28.01	0.00	28.01
Wes Davis	12	F	28.45	0.10	28.55
Bill Droz	19	F	31.82	0.15	31.97
Ben Dunkelberger	12	B	24.51	0.00	24.51
Thomas Ensminger	19	C	30.38	0.00	30.38
Allan Forsythe	12	E	27.45	0.00	27.45
Melissa Fowler	16	C	28.91	0.00	28.91
Kyle Glandon	12	F	28.45	0.10	28.55
Jarrett Hellweg	12	B	24.51	0.00	24.51
Trent Holtkamp	12	F	28.45	0.10	28.55
Tommy Lankford	12	F	28.45	0.25	28.70
Bryan Lauderman	12	F	28.45	0.25	28.70
Ryan Metz	12	E	27.45	0.00	27.45
Dennis Peebler	12	F	28.45	0.10	28.55
Keaton Philips	12	F	28.45	0.00	28.45



\_\_\_\_\_  
 Scott Reneker, Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist to allow Chris Estle to move forward with the request to hire an office manager for the Public Health Department. All “Aye”. Motion carried.

Supervisors discussed the use of CARES funding for the Public Health Department.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

RESOLUTION

**A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS CHAIRPERSON TO SIGN AND SUBMIT THE DESTINATION IOWA APPLICATION FOR THE JEFFERSON COUNTY PRAIRIE RIDGE CAMPGROUND PROJECT AND, IF FUNDED, TO SIGN ALL CONTRACT RELATED DOCUMENTS**

WHEREAS, the Board of Supervisors has determined that increasing the tourism opportunities and outdoor experiences in rural areas is a high priority for the Jefferson County Board of Supervisors; and

WHEREAS, the Board of Supervisors for Jefferson County, Iowa intend to submit an application requesting assistance from Iowa Economic Development Authority (IEDA) through the Destination Iowa funding source for the Jefferson County Prairie Ridge Campground Project not to exceed 40% of the eligible project costs; and

WHEREAS, local match requires that at least a 60% match of the project cost be secured at the time of application; Jefferson County Board of Supervisors has designated \$440,000.00 of ARPA funds and Jefferson County Conservation has designated \$259,858.00 for an overall project cost of \$1,166,430.00.

WHEREAS, the Board of Supervisors has authorized the Jefferson County Conservation Board to complete and submit all reporting requirements.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF SUPERVISORS IN JEFFERSON COUNTY, IOWA THAT:

The Chairperson for the Jefferson County Board of Supervisors is authorized to sign all documents related to the Prairie Ridge Campground Application to the Destination Iowa grant opportunity , and, if funded is hereby authorized to sign all grant related contract documents.

BE IT FUTHER RESOLVED THAT, the County has authorized Pathfinders RC&D to submit the Destination Iowa application and all above listed funds are designated as stated.

Supervisor member Sandquist offered the foregoing Resolution and moved for its adoption. Supervisor member Drish seconded said Resolution and upon roll call the following vote was recorded:

Voting AYE: Daryn J. Hamilton,            Dee Sandquist,            Susie Drish  
 Voting NAY: \_\_\_\_\_,            \_\_\_\_\_,            \_\_\_\_\_  
 Absent:            \_\_\_\_\_,            \_\_\_\_\_,            \_\_\_\_\_

APPROVED, PASSED AND ADOPTED this 20<sup>th</sup> (day) of June (month) 2022.

\_\_\_\_\_  
Daryn J. Hamilton, Chairperson

ATTEST:

\_\_\_\_\_  
Shannon Pearson, First Deputy County Auditor

I, the undersigned, hereby certify that I am duly appointed, qualified and acting as First Deputy County Auditor for Jefferson County, Iowa and the foregoing Resolution was duly adopted by the Jefferson County Board of Supervisors on the 20<sup>th</sup> (day) of June (month) 2022..

\_\_\_\_\_  
Shannon Pearson, First Deputy County Auditor

Supervisors discussed concrete projects at the Jefferson County Law Center.

Sandquist reported on her Service Agency meeting. Hamilton reported on his 8<sup>th</sup> Judicial and RUSS meetings.

Public comments: Lee Dimmitt expressed concern regarding County employee wage increases and inequality.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County go back into open session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to move ahead with discussion in closed session. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
June 27, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the June 20<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish to approve contract and bond for Denco Highway Construction Corporation. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Deputy Sheriff effective July 1<sup>st</sup>, 2022 with a beginning salary of \$59,088.20, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Deputy Sheriff, Austin Almon.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Austin Almon's salary is to start at \$59,088.20 per year, effective July 1<sup>st</sup>, 2022.

Passed and approved this 27<sup>th</sup> day of June, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

---

Scott Reneker  
Jefferson County Auditor

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

RESOLUTION

WHEREAS, Jefferson County Sheriff has \$108,051.75 within his fiscal year 2021-2022 General Basic budget for the purpose of front parking lot and east side deputy parking lot pavement; and

WHEREAS, this project will not be completed before the end of the 2021-2022 fiscal year; and

WHEREAS, Jefferson County Sheriff will have in excess of \$108,051.75 in unexpended General Basic fund budget at the end of fiscal year 2021-2022; and

WHEREAS, Jefferson County Sheriff desires to complete this paving project in fiscal year 2022-2023; and

WHEREAS, Jefferson County Board of Supervisors is permitted to impose constraints on amounts within the General Basic fund balance, limiting expenditure to specific purposes;

THEREFORE, BE IT RESOLVED, the Board of Supervisors of Jefferson County hereby commits \$108,051.75 in General Basic fund balance for the County Sheriff's front parking lot and east side deputy parking lot pavement project.

Passed this 27<sup>th</sup> day of June, 2022.

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed the use of CARES funding for the Public Health Department.

Drish reported on her 10-15 Transit meeting. Hamilton reported on his SIADSA, SIACC and Board of Health meetings.

Public comments: Joe Ledger asked if the Supervisors took the same percentage out of each department's budget.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.



It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County enter into closed session by reason of Iowa Code Section 21.5 (1)(j) "To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed." Roll was then called: Hamilton "Aye". Sandquist "Aye". Drish "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County move out of closed session. Roll was then called: Drish "Aye". Sandquist "Aye". Hamilton "Aye". Motion carried.

It was moved by Sandquist to move forward with what was discussed in closed session. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**July 5, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present by Zoom was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the June 27<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

The Board set the amended ATV/UTV Ordinance public hearing date and time for July 18, 2022 at 9:00 A.M.

Supervisors discussed the Public Health department budget.

Sandquist reported on her RPC meeting. Hamilton reported on the Destination Iowa Grant.

Public comments: Bart Richmond reported on a new drug addiction program for jail inmates.

It was moved by Drish, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
July 7, 2022**

At 9:01 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present by Zoom was: Dee Sandquist, Supervisor.

Supervisors held a work session on ARP funding, space availability and broadband.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
July 8, 2022**

At 9:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present by Zoom was: Dee Sandquist, Supervisor.

Supervisors met with HR consultant, Jack Reed.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**July 11, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the July 5<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

BE IT RESOLVED, by the Jefferson County Board of Supervisors this  
11<sup>th</sup> day of July 2022, that the following wage rates and  
classifications of Secondary Road Full-time employees reflecting  
increased pay for advanced licenses and certifications be effective  
August 1, 2022

<b>Employee</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Lgvtty</b>	<b>Class A CDL</b>	<b>Total Rate</b>	
Mark Bell	16	F	30.38	0.20		30.58	
Troy Bisgard	12	F	28.45	0.25	0.25	28.95	
Dylan Coffman	12	C	25.49	0.00	0.25	25.74	
Brandon Coleman	12	C	25.49	0.00	0.25	25.74	
Kenneth Cronk	14	F	29.36	0.20	0.25	29.81	
Quinn Daniel	12	B	24.51	0.00	0.25	24.76	
Bryon Davis	15	B	28.01	0.00	0.25	28.26	
Wes Davis	12	F	28.45	0.10	0.25	28.80	
Bill Droz	19	F	31.82	0.15	0.25	32.22	
Ben Dunkelberger	12	B	24.51	0.00	0.25	24.76	
Thomas Ensminger	19	C	30.38	0.00		30.38	
Allan Forsythe	12	E	27.45	0.00	0.25	0.25	27.95
Melissa Fowler	16	C	28.91	0.00		28.91	
Kyle Glandon	12	F	28.45	0.10		28.55	
Jarrett Hellweg	12	B	24.51	0.00	0.25	24.76	
Trent Holtkamp	12	F	28.45	0.10	0.25	28.80	
Tommy Lankford	12	F	28.45	0.25		28.70	
Bryan Lauderman	12	F	28.45	0.25	0.25	0.25	29.20
Ryan Metz	12	E	27.45	0.00		27.45	
Dennis Peebler	12	F	28.45	0.10	0.25	0.25	29.05
Keaton Philips	12	F	28.45	0.00	0.25	0.55	29.25
Jared Pohren	12	F	28.45	0.10	0.25		28.80
Jess Rauscher	12	F	28.45	0.25	0.25		28.95



It was moved by Drish, seconded by Sandquist that the minutes for the July 11<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

Supervisors met with Annie Pollet from the SE Iowa Sierra Club to discuss an objection letter to the Iowa Utilities Board regarding the Navigator Pipeline.

At 9:00 A.M., Sandquist moved, Drish seconded that the public hearing regarding the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways be opened. All "Aye". Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: None.

Drish moved, Sandquist seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to pass the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways from the first reading to the second. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to set the second ATV/UTV Ordinance Public Hearing date and time for August 1, 2022 at 9:00 A.M. All "Aye". Motion carried.

Supervisors gave an update on ARPA.

Supervisors discussed the Walton Club delinquent taxes.

Sandquist reported on her SEIL Board meeting. Hamilton reported on his RUSS meeting and gave an update on County properties.

Public comments: Chris Estle gave a Public Health department update.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
July 19, 2022**

At 9:00 A.M., Supervisors held a meeting of the Board of Supervisors.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board met with property owners regarding the habitual trespass of livestock onto a public road and the land of a neighboring landowner. Supervisors will send a letter to the responsible landowner allowing until August 15, 2022 for resolution.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
July 25, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the July 18<sup>th</sup> & 19<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION FOR PARTICIPATION IN SS4A GRANT APPLICATION**

**Jefferson County Resolution**

WHEREAS, as part of the new Federal Transportation Bill, Infrastructure Investment and Jobs Act (IIJA), there is over \$1B of roadway safety funding available in the form of Safe Streets and Roads for All (SS4A) grants. To be an eligible applicant for this new safety funding, a county MUST have an eligible Action Plan in place; and

WHEREAS, the Iowa County Engineers Association (ICEA) plans to apply for a SS4A grant to develop and supply all 99 counties in Iowa with an eligible Action Plan at no cost to the counties. ICEA encourages all 99 counties to participate in this grant application; and

WHEREAS, the Jefferson County Board of Supervisors will commit to achieve significant declines in roadway fatalities and serious injuries in Jefferson County; and

WHEREAS, the Jefferson County Board of Supervisors recognizes the Action Plan and will assist the County Engineer's department in achieving the goal of a dramatic decrease in roadway fatalities and serious injuries and zero roadway fatalities and serious injuries by the years 2030 and 2050, respectively; and

WHEREAS, the Jefferson County Board of Supervisors, after consulting with the Jefferson County Engineer, desires to participate in a joint SS4A grant to develop and receive an eligible Action Plan for Jefferson County.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF Jefferson COUNTY that this County does hereby request to be included in the statewide SS4A grant to develop Actions Plans for all 99 counties in Iowa.

Resolution adopted this 25<sup>th</sup> day of July, 2022.

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Jefferson County Board of Supervisors  
Daryn J. Hamilton  
Board of Supervisors Chairperson

ATTEST:

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Scott Reneker  
Jefferson County Auditor

Supervisors met with John Morrissey and Melanie Carlson to discuss the location of a new shelter structure in the Waterworks Park Area.

It was moved by Sandquist, seconded by Drish that the Safety Committee recommendations be approved. All "Aye". Motion carried.

Sandquist reported on the opioid abatement class action lawsuit, her Ambulance Board meeting and her KMCD Spotlight show interview. Drish reported on her SEMCO meeting. Hamilton reported on his Board of Health meeting.

Public comments: Margaret Dwyer introduced the new sustainability coordinator for the Sierra Club.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
July 26, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors discussed Natel's broadband proposal.

Supervisors discussed American Rescue Plan funds.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
August 9, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board member present was: Daryn Hamilton, Chairman.  
Board member present via Zoom was: Dee Sandquist, Supervisor.  
Board member present via phone was: Susie Drish, Vice-Chairman.

It was moved by Hamilton, seconded by Sandquist that the minutes for the July 25<sup>th</sup> & 26<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish to approve the following resolution as long as the subdivision meets the Engineer's standards.

**RESOLUTION**



WHEREAS, the final plat for the Nutmeg Estates Subdivision is found to conform to the applicable ordinances and standards of the County, and

WHEREAS, the final plat for the Nutmeg Estates Subdivision substantially conforms to the preliminary plat, and

WHEREAS, it appears that approval will not be in conflict with the purposes of the Subdivision ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Jefferson, Iowa:

Approve the final plat and cause its approval to be entered on the plat.

PASSED AND APPROVED this 9<sup>th</sup> day of August, 2022.

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

ATTEST:

\_\_\_\_\_  
Scott D. Reneker

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following amount be authorized to be transferred during the fiscal year July 1, 2022 through June 30, 2023. Transfers are to be made monthly and shall not exceed in total for the year \$1,200,000 from the Rural Basic Fund to the Secondary Road Fund. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to approve the bid from Royal Flush Construction, Inc. for the Packwood grader shed. All "Aye". Motion carried.

It was moved by Drish, seconded by Hamilton that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective August 16, 2022.

Employee	Title	Pay Range	Step	Base Wage	Cert	Total Rate
Troy Bisgard	EO	12	F	28.95	.25	29.20
Quinn Daniel	EO	12	B	24.76	.25	25.01
Ryan Metz	EO	12	F	28.45	-	28.45

Passing this 9<sup>th</sup> day of August, 2022

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Correctional Officer effective August 8<sup>th</sup>, 2022 with a beginning salary of \$38,301.76, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Correctional Officer, Alexis Marie Nace.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Alexis Marie Nace salary is to start at \$38,301.76 per year, effective August 8<sup>th</sup>, 2022.

Passed and approved this 9<sup>th</sup> day of August, 2022.

ATTEST:

Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist to allow and disallow Homestead and Military credits as recommended by the Assessor. All “Aye”. Motion carried.

It was moved by Drish, seconded by Sandquist that the Board of Supervisors of Jefferson County hereby forgive the interest and penalties in the amount of \$9,865.00, which normally would be assessed against parcel 07 30 251 901, owned by Walton Club Inc. All “Aye”. Motion carried.

It was moved by Drish, seconded by Hamilton that the following resolution be approved:

RESOLUTION

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Public Health Department full-time employees shown below be effective July 1, 2022

Employee	Salary
Chris Estle	88,065.00
Deborah Buch	61,732.00
Mandi Lauderman	60,110.00

Tammy Merrill 57,595.00

Passing this 9<sup>th</sup> day of August, 2022

AYES:

Daryn J. Hamilton  
Susie Drish

NAYS:

None

ABSTAINING:

Dee Sandquist

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Sandquist that the Jefferson County Board of Supervisors approve the Liquor License for This Old Barn Venue LLC. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Drish to set the second ATV/UTV Ordinance Public Hearing date and time for August 22, 2022 at 9:00 A.M. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to remove the Courthouse lobby phone. All "Aye". Motion carried.

Supervisors discussed the new state broadband map.

Sandquist reported on her Pathfinders and Area 15 meetings.

Public comments: Chris Estle gave a Public Health department update. Lyle Maudlin gave an update on the Freedom Rock. Bart Richmond gave a Sheriff's Office update.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**August 16, 2022**

At 9:04 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board member present was: Daryn Hamilton, Chairman; Dee Sandquist, Supervisor.

Board member absent was: Susie Drish, Vice-Chairman.

Supervisors discussed the new County website, the north Courthouse door and the Courthouse restroom.

It was moved by Sandquist, seconded by Hamilton to approve the Natel broadband infrastructure funding letter of intent with the amendment to paragraph #2. All "Aye". Motion carried.

Supervisors discussed the letter of dissent for the Heartland Greenway Project.

There being no further business, it was moved by Sandquist, seconded by Hamilton to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**August 22, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Hamilton that the minutes for the August 9<sup>th</sup> and 16<sup>th</sup>, 2022 meetings be acknowledged. Sandquist "Aye". Hamilton "Aye". Drish "Abstaining". Motion carried.

The Board met with the County Engineer.

The Board met with property owners regarding a request for a 10-day extension to resolve the situation regarding trespass of livestock on a County road.

It was moved by Sandquist, seconded by Drish that the Board of Supervisors of Jefferson County approve the pay increase of Darcy Wibstad, County Auditor's Accounting Clerk, to \$2,000.00 per pay period effective August 15, 2022. All "Aye". Motion carried.

Supervisors discussed uses of the opioid settlement money.

At 9:00 A.M., Sandquist moved, Drish seconded that the public hearing regarding the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways be opened. All "Aye". Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: Ralph Messerli stated that he thinks this is a good thing.

Sandquist moved, Drish seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to pass the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways from the second reading to the third on September 6, 2022 at 9:00 A.M. All "Aye". Motion carried.

Sandquist reported on her KMCD Spotlight Show interview and her SEIL meeting. Hamilton reported on his RUSS meeting.

Public comments: Lee Dimmitt suggested using the opioid settlement money for youth drug intervention.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**August 29, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the August 22<sup>nd</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective September 1, 2022.

<b>Employee</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Cert</b>	<b>Total Rate</b>
Bryon Davis	EM	15	C	28.45	.25	28.70
Ben Dunkelberger	EO	12	C	25.49	.25	25.74
Jarrett Hellweg	EO	12	C	25.49	.25	25.74

Passing this 29<sup>th</sup> day of August, 2022

AYES:  
 Daryn J. Hamilton  
 Susie Drish  
 Dee Sandquist

NAYS:  
 None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist to approve the letter of dissent for the Heartland Greenway Project as amended. All “Aye”. Motion carried.

Drish reported on her 10-15 Transit meeting. Sandquist and Hamilton reported on the ISAC conference.

Public comments: None.

It was moved by Drish, seconded by Sandquist to go into a brief recess until 9:30 A.M. All “Aye”. Motion carried.

At 9:30 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with Lena from Horizon Architecture regarding the north entry and bathroom projects.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 September 6, 2022**

At 9:00 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the public hearing regarding the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways be opened. All "Aye". Motion carried.

Chair Hamilton called for public comments. Public comments received were as follows: None.

Sandquist moved, Drish seconded to close the public hearing. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to approve the Ordinance Amending Jefferson County Code of Ordinances (2010), Chapter 6-60 Regulating All-Terrain and Off-Road Utility Vehicles on Jefferson County Roadways. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the minutes for the August 29<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

The Board met with the County Engineer.

The Board met with Shawn Morrissey for a Progressive Housing Committee update.

Supervisors discussed the grant agreement with Natel.

Public comments: Bart Richmond discussed evidence storage needs.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 September 13, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with Denise Ballard regarding employee benefits.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 September 19, 2022**

At 8:31 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member present by Zoom was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the September 6<sup>th</sup> and 13<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE  
 VETERAN AFFAIRS COMMISSION.**

WHEREAS, the Jefferson County Board of Supervisors is required by law to appoint members to the local Veteran Affairs Commission, and,

WHEREAS, the Jefferson County Veteran Affairs Commission is made up of three appointed members, each serving a three-year term, and,

WHEREAS, Iowa Code Section 35A.5 requires each commissioner be compensated for their time and mileage for their service on said commission, and,

WHEREAS, the Jefferson County Board of Supervisors approved compensation at



\$30.00 per month at their May 13, 2013 meeting, and,

WHEREAS, the Iowa Association of County Commissioners and Veteran Service Officer (IACCVSO) encourages the training and education of not only the local Director of Veteran Affairs, but also the local commissions, and,

WHEREAS, the next training opportunity is in October, 2022, and,

WHEREAS, the Jefferson County Board of Supervisors have supported the commission members in pursuing this training and education by reimbursing the cost of hotels, travel and meals, and,

WHEREAS, the Executive Director requests additional compensation for the local commissioners who attend the IACCVSO annual training, consistent with other counties, now therefore,

**BE IT RESOLVED**, by the Board of Supervisors of Jefferson County, Iowa that members of the Jefferson County Veteran Affairs Commission shall be compensated in addition to their regular monthly compensation, when attending IACCVSO training or outreach events.

Said compensation shall be \$25 when participating in up to 4 hours of training or outreach, and \$50 for any participation above 4 hours.

This additional payment is available no more than five times per fiscal year as authorized by the Jefferson County Veteran Affairs Commissioner. The county will continue to reimburse other expenses associated with attending trainings as has been done in the past.

Ayes

Daryn J. Hamilton

Susie Drish

Dee Sandquist

Nays

None

Passed and approved this 19<sup>th</sup> day of September, 2022.

ATTEST:

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

The Board met with the County Engineer.  
Supervisors discussed the DHS copier lease or purchase.

It was moved by Sandquist, seconded by Drish that the NATEL rural broadband grant agreement be approved. All "Aye". Motion carried.

Supervisors met with Terry Baker for an update on Visit Fairfield Iowa.

Supervisors met with Josh Laraby of FEDA for an update on the Regional Housing Trust Fund.

Sandquist reported on her ACT and SEIL meetings. Hamilton reported on his RUSS, 8<sup>th</sup> Judicial, SIDCA and Board of Health meetings.

Mendy McAdams from the Chamber of Commerce updated the Board on the upcoming gravel ride and Leadership Fairfield.

Public comments: Lee Dimmitt reported on planning of the second annual First Responders Day.

Sandquist left the meeting.

It was moved by Drish, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Drish, seconded by Hamilton to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS  
 September 26, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the September 19<sup>th</sup>, 2022 meeting be acknowledged. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**Resolution Naming Depositories**

Be it resolved, by the Board of Supervisors of Jefferson County, Iowa, that we do hereby designate the following named banks to be depositories of Jefferson County, Iowa. We authorize the Jefferson County Treasurer to deposit Jefferson County funds in amounts not to exceed in the aggregate the amounts named for said banks as follows:

Office	Name of Depository	Location	Maximum Deposit in Effect under prior Resolution	Maximum Deposit in Effect under this Resolution
Treasurer	Iowa State Bank	Fairfield	\$10,000,000.00	\$15,000,000.00
Treasurer	Libertyville Savings Bank	Fairfield	\$10,000,000.00	\$15,000,000.00
Treasurer	MidWest One	Fairfield	\$10,000,000.00	\$25,000,000.00
Treasurer	Pilot Grove Savings Bank	Fairfield	\$10,000,000.00	\$15,000,000.00
Recorder	MidWest One	Fairfield	\$100,000.00	\$250,000.00
Auditor (Checking)	MidWest One	Fairfield	\$7,500,000.00	\$7,500,000.00

The vote on this resolution is as follows:

Ayes:  
Daryn Hamilton  
Susie Drish  
Dee Sandquist

Nays:  
None

Attest

\_\_\_\_\_  
Scott Reneker, Auditor  
Date: September 26, 2022

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Deputy Sheriff salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Deputy Sheriff, Tyler Rysdam.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Tyler Rysdam salary, step increases from \$59,088.20 to \$64,301.86 per year, effective October 1<sup>st</sup>, 2022.

Passed and approved this 26<sup>th</sup> day of September, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to hire one Deputy Sheriff effective

October 1<sup>st</sup>, 2022 with a beginning salary of \$59,088.20, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire one Deputy Sheriff, Brian Burnett.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Brian Burnett’s salary is to start at \$59,088.20 per year, effective October 1<sup>st</sup>, 2022.

Passed and approved this 26<sup>th</sup> day of September, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

Supervisors discussed the pre-bid meeting for the Courthouse north door and bathroom projects.

Supervisors discussed the County website.

Drish reported on her Maasdam Barns, ECI and 10-15 Transit meetings. Sandquist reported on her Justice Advisory Board meeting and the Safety Committee. Hamilton reported on the DHS building.

Public comments: None.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

At 1:00 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board met with Denise Ballard from Employee Benefits Systems regarding retiree insurance.

At 1:30 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met Joel Rohne, ISAC Technology Team Program Manager.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS  
October 3, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the September 26<sup>th</sup>, 2022 meeting be acknowledged. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received June 16, 2022, for project No. Fm-C051(83)—55-51

Pelling, L.L. Co. Inc.	\$1,050,386.02
Manatt’s Inc.	\$1,068,025.99
JB Holland Construction, Inc.	\$1,076,025.14
Astech Corp.	\$1,726,245.91

BE IT RESOLVED by the Jefferson County Board of Supervisors to award a contract to Pelling L.L. Co. Inc. of North Liberty, Ia to perform seal coat on Nutmeg ave under BNSF RR, from H28 to 1100ft North of Business 34 and Larch Ave from city limits North to 185<sup>th</sup> st within Jefferson County.

Passed this 3<sup>rd</sup> day of October, 2022.

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors met with Brett Ferrel for an EMA update.

Sandquist reported on her Economic Development, Area XV REDI and ISACS meetings.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 4, 2022**

At 2:15 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board met with Leadership Fairfield.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 5, 2022**

At 10:03 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

The Board had training on Iowa Code Chapters 21 and 22.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 10, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the October 3, 2022 meeting be acknowledged. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the minutes for the October 4, 2022 meeting be acknowledged. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the minutes for the October 5, 2022 meeting be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**INFORMAL RESOLUTION  
22FC:0049**

**Tom Drish and the Jefferson County Board of Supervisors**

Tom Drish filed formal complaint 22FC:0049 on May 26, 2022, alleging that the Jefferson County Board of Supervisors (Board) violated Iowa Code chapter 21 on May 25, 2022.

Mr. Drish alleged that the Board held a closed session on May 25, 2022, without posting it on the agenda, without a public vote to go into closed session, and without stating the reason for holding the closed session.

Legal counsel responded to the complaint and acknowledged that the Board did go into closed session on a matter that had not been placed on the agenda. He explained that the need for the closed session came up at the last moment. He agreed that the Board did not vote in open session to hold the closed session and did not state the reason for the closed session.

Iowa Code chapter 21 requires that a governmental body follow a specific procedure to properly hold a closed session. These include placing the matter on the agenda (Iowa Code section 21.4(1)(a)), holding a vote in open session to go into closed session (Iowa Code section 21.5(2)), and announcing the reason for the closed session in open session (Iowa Code section 21.5(2)).

The Iowa Public Information Board (IPIB) accepted this complaint on July 21, 2022. Pursuant to Iowa Code section 23.9, the parties have agreed to the following terms;

1. The Jefferson County Board of Supervisors acknowledges that the closed session on May 25, 2022, did not follow the requirement of Iowa Code section 21.5.
2. The minutes and recording for the closed session will be made publicly available.
3. The Jefferson County Board of Supervisors shall conduct training for all board members on Iowa Code chapters 21 and 22 (Sunshine Laws). They may utilize the powerpoint training available on the IPIB website as a group at a properly noticed meeting or schedule a similar training through the Iowa State Association of Counties or the County Attorney's Office.
4. The Jefferson County Board of Supervisors shall approve this resolution during an open meeting and include the full text in the minutes of said meeting. Said minutes shall be provided to the IPIB.

The terms of this informal resolution will be completed within 60 days of acceptance by all parties. Upon showing proof of compliance, the IPIB shall dismiss this complaint as successfully resolved.

THIS INFORMAL RESOLUTION HAS BEEN REVIEWED AND APPROVED BY THE FOLLOWING:

Tom Drish 8-23-2022

Daryn J. Hamilton 8-22-2022  
Jefferson County Board of Supervisors

Passed this 10<sup>th</sup> day of October, 2022.

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed a Courthouse plumbing problem.

Sandquist reported on her Advisory Board meeting.

Public comments: Tom Drish expressed his dissatisfaction with the resolution. Chris Estle asked for more information about the building purchased by the Supervisors. Complete comments are available at <https://www.youtube.com/c/FairfieldMediaCenter/videos>. It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.



ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 18, 2022**

At 9:00 A.M., Chair Hamilton called the special meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish to award the contract for the Courthouse bathroom renovation and the north door to Christner Contracting for \$189,650 and to use ARP dollars to fund it. All "Aye". Motion carried

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 19, 2022**

At 10:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held a space planning work session.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker

\_\_\_\_\_  
Daryn J. Hamilton, Chairman

County Auditor

Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
October 24, 2022**

At 7:45 A.M., Supervisors met at 1900 W. Burlington for a tour of the building.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the October 10<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective November 1, 2022.

<b>Employee</b>	<b>Title</b>	<b>Pay Range</b>	<b>Step</b>	<b>Base Wage</b>	<b>Cert</b>	<b>Total Rate</b>
Brandon Coleman	EO	12	C	26.47	.25	26.72

Wage rate and classification for Secondary Road Department full-time employee shown be effective November 16, 2022.

Quinn Daniel	EO	12	C	25.49	.50	25.99
Allan Forsythe	EO	12	C	28.45	.50	28.95

Passing this 24<sup>th</sup> day of October, 2022

**AYES:**  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

**NAYS:**  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors met with Rochelle Carrier-Ellison, Justice Involved Service Coordinator for the SEIL Region and Jaimye Keasling and Sarah Collis from SIEDA about the L.O.R.E. program.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

### **Supporting Operation Green Light for Veterans**

WHEREAS, the residents of Jefferson County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Jefferson County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Jefferson County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Jefferson County hereby declares from October through Veterans Day, November 11<sup>th</sup> 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Jefferson County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Sandquist, seconded by Drish that the Jefferson County Board of Supervisors approve the Liquor License for The Cider House, LLC. All "Aye". Motion carried.

Supervisors discussed procedures and standards for minimizing soil compaction on agricultural lands during utility construction on wet soils.

Supervisors discussed the use of space in the Courthouse and other County owned properties.

Sandquist reported on her Ambulance Board meeting.

Public comments: Jeff Shipley addressed mental health issues and the pipeline. Lee Dimmit stated that Jefferson County is owed one million dollars in back jail room and board debt. Chris Estle suggested a county comprehensive plan for mental health issues.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**October 27, 2022**

At 3:00 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist to approve hiring Fiedler for the furnace at 304 S. Maple St., Fairfield. All "Aye". Motion carried.

There being no further business, the board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 October 31, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the October 24<sup>th</sup> and 27<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

WHEREAS, bids were received October 18, 2022, for project No. BROS-SWAP-C051(81)—FE-51.

Iowa Bridge & Culvert, L.C	\$777,108.59
Cunningham-Reis, LLC	\$897,666.02
Engineers Estimate	\$979,999.00

BE IT RESOLVED by the Jefferson County Board of Supervisors to award a contract to Iowa Bridge & Culvert, L.C. of Washington, IA to perform Bridge Replacement on Cedar Ave over Rock Creek, FHWA 201805.

Furthermore BE IT RESOLVED by the Jefferson County Board of Supervisors to designate Jefferson County Engineer DeWayne Heintz as the Authorized Signatory for signing to execute the contract for the awarded Bridge Construction project.

Passed this 31<sup>st</sup> day of October, 2022.

AYES:  
 Daryn J. Hamilton  
 Susie Drish  
 Dee Sandquist

NAYS:  
 None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED by the Jefferson County Board of Supervisors to accept the proposal by Calhoun-Burns and Associates, Inc. for the 2023 Bridge Inspection and Rating Program, to be accepted for Jefferson County by signature of the Board of Supervisors – Chair.

Passed this 31<sup>st</sup> day of October, 2022

AYES  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS  
None

ATTEST:

\_\_\_\_\_  
Scott Reneker, Auditor  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED by the Jefferson County Board of Supervisors to designate Jefferson County Engineer DeWayne Heintz as the Authorized Signatory for signing to execute the contract for the awarded Seal Coat project FM-C051-(83)—55-51.

Passed this 31<sup>st</sup> day of October, 2022

AYES  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS  
None

ATTEST:

\_\_\_\_\_  
Scott Reneker, Auditor  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

It was moved by Drish, seconded by Hamilton that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the wage rate for Raymond Chambers, the Veteran Affairs and General Assistance Director be raised to \$29.76 per hour and be effective November 1, 2022.

Passing this 31<sup>st</sup> day of October, 2022

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
 Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

It was moved by Drish, seconded by Sandquist to approve giving \$600 to Iowa State Association of Counties for the analysis of procedures and standards for minimizing soil compaction on agricultural lands during utility construction on wet soils. All "Aye". Motion carried.

The Board discussed filling vacant committee openings.

Sandquist reported on her RPC and Ahead Regional Housing Trust Fund meetings.

Public comments: None.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**November 14, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Sandquist that the minutes for the October 31<sup>st</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED by the Jefferson County Board of Supervisors to approve Contractor’s Performance Bond of Iowa Bridge and Culvert L.C.; for work on Cedar Ave bridge, BROS-SWAP-C051(81)—FE-51.

Passed this 14<sup>th</sup> day of November, 2022

AYES:  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

NAYS:  
None

Attest:

\_\_\_\_\_  
Scott Reneker, Jefferson County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed ISAC IT Assessments.

Supervisors heard a presentation by Ideal Energy regarding a proposed solar project at the Jefferson County Law Center.

Supervisors discussed the usage of ARPA funds to update the County website.

Supervisors discussed the wall repair project in the Treasurer’s Office.  
The Board discussed the January 18<sup>th</sup> and 19<sup>th</sup> Board of Supervisor training and orientation.

It was moved by Drish, seconded by Sandquist that Becky Schmitz be appointed to the Jefferson County Progressive Housing Authority for the 3-yr term expiring September 29, 2024. All “Aye”. Motion carried.

Sandquist reported on her CDBG, SEIL, Pathfinders and Ambulance Board meetings. Hamilton updated the Board on the heating projects at County buildings.

Public comments: Access Energy values the relationship with Jefferson County. Jim Meixner expressed concern regarding County roads.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors



**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**November 15, 2022**

At 1:30 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Pursuant to Section 50.24, 2022 Code of Iowa, the Board of Supervisors began the official canvass of the General Election returns as certified by the election board of the various precincts of the County for the General Election held November 8, 2022, which upon completion on November 15, 2022, it was moved by Sandquist, seconded by Drish to certify the election. All "Aye". Motion carried.

The following were successful candidates in Jefferson County:

Lee Dimmitt	County Board of Supervisors At Large
Mark Myers	County Treasurer
Kelly L. Spees	County Recorder
Chauncey Moulding	County Attorney

Township Officials as follows:

Blackhawk Township

Daren Wiggins	Trustee
Dennis Lock	Clerk

Buchanan Township

James T. Salts	Trustee
Joseph McLarney	Clerk

Cedar Township

Tim Tedrow	Trustee
Ruth Baker	Clerk

Center Township

Phil Gevock	Trustee
James C. Flinspach	Clerk

Des Moines Township

R. Dean Adam	Trustee
Ben Godwin	Clerk

Liberty Township

Ron Neubauer	Trustee
Deane Haney	Clerk

Lockridge Township

Philip Countryman	Trustee
Brian Taglauer	Clerk

Locust Grove Township

Randy Major	Trustee
Sam Schilb	Clerk

Penn Township

Calvin Jones	Trustee
Bryan Lauderman	Clerk

Polk Township

Mike Myers	Trustee
David Hollingsworth	Clerk

Round Prairie Township

Craig Fulton	Trustee
Jack L Murphy	Trustee To Fill Vacancy
David Helterbran	Clerk

Walnut Township

Adam Ledger	Trustee
Diana L. Carroll	Clerk

The following were elected for six-year terms as Hospital Trustees:

Renee Rebling  
Greg Hanshaw  
Robert P. Keller  
Joseph A. Stever

The following were elected to four-year terms for Soil & Water District Commissioner:

Douglas Schultz  
Ray Woody

The following were elected to four-year terms for Agricultural Extension Council:

Christine Engwall  
Shelley Moothart  
Sherri Mineart  
Mark Yule  
Susie Drish

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
November 16, 2022**

At 9:03 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist to accept the \$125,000 U.S. Department of Justice grant award for the Jefferson County Sheriff's Office. Motion withdrawn.

It was moved by Sandquist, seconded by Drish to postpone this decision until 8:30 A.M. next Monday. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
November 18, 2022**

At 9:03 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors reviewed ARPA expenditures.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
November 21, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman. Board member present via Zoom was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the November 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup> and 18<sup>th</sup>, 2022 meetings be acknowledged. All “Aye”. Motion carried.

The Board met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION**

BE IT RESOLVED by the Jefferson County Board of Supervisors to discuss and consider final plans for 2023 Chip Seal plans FM-C051(88)—55-51.

Passed this 21st day of November, 2022

AYES:  
Dee Sandquist  
Daryn J. Hamilton  
Susie Drish

NAYS:  
None

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

Supervisors discussed an invoice for work on Bonnifield Cabin.

Supervisors got an update on the Opioid funds.  
It was moved by Sandquist, seconded by Hamilton to approve accepting the \$125,000 U.S. Department of Justice grant award for the Jefferson County Sheriff’s office. All “Aye”. Motion carried.

It was moved by Drish, seconded by Sandquist to reappoint Mickey Kerr to the Historical Preservation Commission for the 3-yr term expiring 8/31/2025. All “Aye”. Motion carried.

Sandquist reported on her ACT meeting and EMA tabletop exercise. Drish reported on her 10-15 Transit and RPC meetings. Hamilton reported on his Board of Health meeting.

Public comments: None.

It was moved by Drish, seconded by Sandquist to adjourn. All “Aye”. Motion carried.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Scott D. Reneker  
County Auditor

Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
November 28, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman.

Board member absent was: Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the November 21<sup>st</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Drish, second by Hamilton that the allowance/disallowance of the 2021 Family Farm Property Tax Credits be approved as recommended by the Jefferson County Assessor. All "Aye". Motion carried.

Supervisors met with Natel representatives regarding the broadband project.

Hamilton updated the Board on the lighting outside of the Courthouse.

Public comments: None.

It was moved by Drish, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Drish, seconded by Hamilton to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
November 30, 2022**

At 1:00 P.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors held a department head meeting.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 December 5, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the November 28<sup>th</sup>, 2022 meeting be acknowledged. Drish "Aye". Hamilton "Aye". Sandquist "Abstaining". Motion carried.

It was moved by Sandquist, seconded by Hamilton that the minutes for the November 30<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Drish, seconded by Sandquist that the following resolution be approved with update. All "Aye". Motion carried.

**2023 County Five Year Program Resolution 0.1**

**Jefferson County Secondary Roads**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Jefferson County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2023), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total
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FM-C051(88)--55-51 2023 SEALCOAT MAINT 37802	110th St from CPRR R.O.W. to V63. H33 from V62 to 1800' NW of Cedar Ave. Juniper from H43 approx. 1.1 miles south.	150 9.000 miles	364 Bituminous Seal Coat FM	Project Location updated Miles updated added 350,000 FM dollars to 2023	\$1,200,000
FM-C051(87)--55-51 VARIOUS FM Level/Strengthening 39110	On H46, H28, 218th Blvd and Old Hwy 34 in Henry County	220 11.300 miles	1029 HMA Pavement- Miscellaneous FM , Local	Project Location updated AADT updated Miles updated added 75,000 Local dollars to 2023 added 190,000 FM dollars to 2023 added 470,000 Special dollars to 2023	\$2,210,000
FM-C051(89)--55-51 Libertyville Road Subdrains 3541	H 43 from east of Key Blvd. to V64 in Libertyville.	820 4.350 miles	3541 Longitudinal Subdrains FM	removed 700,000 FM dollars from 2023	\$400,000

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$475,000	\$550,000	\$75,000
Farm-to-Market	\$2,950,000	\$2,790,000	\$-160,000
Special	\$0	\$470,000	\$470,000
SWAP	\$825,000	\$825,000	\$0
Federal Aid	\$0	\$0	\$0
Totals	\$4,250,000	\$4,635,000	\$385,000

Recommended

County Engineer: DeWayne Heintz, P.E.

Date 12-5-22

Approved

Chair Board of Supervisors: Daryn Hamilton

Date 12-5-22

Attested

I, Scott Reneker, Auditor in and for Jefferson County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Jefferson County, Iowa, at its meeting held on the 5<sup>th</sup> day of December, 2022

Scott Reneker  
County Auditor

It was moved by Sandquist, seconded by Drish to approve the estimate from Live Wire for outside lighting at the Courthouse. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Drish to move forward with Kevin Riley for the County website update to be paid out of the ARPA fund. All "Aye". Motion carried.

Sandquist reported on her 5<sup>th</sup> District meeting. Drish reported on her SEIDA meeting.

Public comments: None.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All “Aye”. Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All “Aye”. Motion carried.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS  
December 6, 2022**

At 9:00 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with their Human Resources representative.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS’ PROCEEDINGS  
December 8, 2022**

At 8:30 A.M., Vice-Chair Drish called the meeting of the Board of Supervisors to order.

Board members present were: Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Board member absent was: Daryn Hamilton, Chairman.

Supervisors held a budget work session.



Supervisors held a pre-construction meeting with Mike Nolan, Horizon Architecture.

There being no further business, the Board adjourned.

ATTEST:

\_\_\_\_\_  
Scott D. Reneker  
County Auditor

\_\_\_\_\_  
Susie Drish, Vice-Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
December 12, 2022**

At 8:30 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the December 5<sup>th</sup> & 6<sup>th</sup>, 2022 meetings be acknowledged. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the minutes for the December 8<sup>th</sup>, 2022 meeting be acknowledged. Sandquist "Aye". Drish "Aye". Hamilton "Abstaining". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish to set the public hearing on the reclassification of 200<sup>th</sup> St. from Hemlock to the creek for January 9, 2023 at 9:00 A.M. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to approve statement of work and the \$100 per month base web hosting with Riley Designs. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish that the Jefferson County Board of Supervisors approve the Liquor License renewal for The Cider House, LLC. All "Aye". Motion carried.

Supervisors discussed the Courthouse construction project and the threshold for change orders.

Supervisors met with Joe Vens for the annual ICAP update.

The Board met with the Pekin School Resource Officer for an update.

It was moved by Drish, seconded by Sandquist that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF'S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Deputy Sheriff salary, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Deputy Sheriff, Austin Almon.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Austin Almon's salary, step increases from \$59,088.20 to \$64,301.86 per year, effective January 1<sup>st</sup>, 2023.

Passed and approved this 12<sup>th</sup> day of December, 2022.

ATTEST:

\_\_\_\_\_  
Daryn J. Hamilton  
Susie Drish  
Dee Sandquist

\_\_\_\_\_  
Scott Reneker  
Jefferson County Auditor

It was moved by Drish, seconded by Sandquist to set a meeting regarding the Care Ambulance financial proposal at 8:00 A.M. on December 15, 2022. All "Aye". Motion carried.

Supervisors met with Shawn Morrissey for the Jefferson County Conservation Board's Annual Report for July 2021-June 2022.

It was moved by Drish, seconded by Sandquist that Terri Diers be re-appointed to the Jefferson County Conservation Board for a 5-year term expiring December 31, 2027. All "Aye". Motion carried.

Public comments: Lee Dimmitt and Chris Estle added to the Ambulance service discussion.

Supervisors went over the Courthouse projects with the custodian, Dave Taft.

It was moved by Drish, seconded by Sandquist to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Drish to adjourn. All "Aye". Motion carried.

ATTEST:

\_\_\_\_\_  
 Scott D. Reneker  
 County Auditor

\_\_\_\_\_  
 Daryn J. Hamilton, Chairman  
 Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
 December 19, 2022**

At 8:33 A.M., Chair Hamilton called the regular meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

It was moved by Sandquist, seconded by Drish that the minutes for the December 12<sup>th</sup>, 2022 meeting be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish to proceed with the documentation for the new shelter structure in the Waterworks Park Area. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Drish to retain insurance for the current seven retirees the way benefits were explained to them. Effective December 19, 2022 at 9:30 A.M., new retirees will follow the handbook of retirees paying the full cost of the premium. All "Aye". Motion carried.

Sandquist reported on her Ambulance Board, SEIL and ACT meetings. Hamilton reported on his 8<sup>th</sup> Judicial District, RUSS, SIACC and SIADSA meetings.

Public comments: Chris Estle reported on the safety committee meeting.

It was moved by Sandquist, seconded by Drish to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Hamilton to adjourn. All "Aye". Motion carried.

At 1:00 P.M., Elected officials were sworn in for next year.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS  
December 21, 2022**

At 10:02 A.M., Chair Hamilton called the meeting of the Board of Supervisors to order.

Board members present were: Daryn Hamilton, Chairman; Susie Drish, Vice-Chairman; Dee Sandquist, Supervisor.

Supervisors met with Mike Nolan regarding the Courthouse construction projects.

It was moved by Sandquist, seconded by Drish to approve the Memorandum of Agreement with the Iowa Department of Transportation for county issuance of driver's licenses, non-operator's identification cards and persons with disabilities devices on a permanent basis. All "Aye". Motion carried.

It was moved by Drish, seconded by Sandquist to approve ICAP insurance option 1 from Joe Vens. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Drish to go with Fiedler for the furnace at 1900 W. Burlington, Fairfield at \$4,233 from ARP funds. All "Aye". Motion carried.

Supervisors held a budget work session.

ATTEST:

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Scott D. Reneker  
County Auditor

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Daryn J. Hamilton, Chairman  
Board of Supervisors