

**JEFFERSON COUNTY BOARD OF SUPERVISORS’
PROCEEDINGS
August 30, 2021**

At 8:30 A.M., Chair Sandquist called the meeting of the Board of Supervisors to order.

Board members present were: Dee Sandquist, Chairman; Susie Drish, Vice-Chairman; Daryn Hamilton, Supervisor.

It was moved by Drish, seconded by Hamilton that the minutes for the August 16th, 17th, 18th and 23rd, 2021 meetings be acknowledged. All “Aye”. Motion carried.

Supervisors met with the County Engineer.

It was moved by Hamilton, seconded by Drish to purchase a 10’ Schulte tractor mounted mower. All “Aye”. Motion carried.

It was moved by Hamilton, seconded by Drish to purchase a retriever with grader mount. All “Aye”. Motion carried.

It was moved by Hamilton, seconded by Drish that the following resolution be approved:

RESOLUTION

BE IT RESOLVED, by the Jefferson County Board of Supervisors that wage step matrix be amended September 1, 2021 as follows

FY 2022 Revised							
Pay Range	Start A	6 Mon B	1 Yr C	2 Yr D	3 Yr E	4 Yr F	Title
5	21.87	22.30	22.73	23.16	23.59	24.03	LB1
6	22.30	22.73	23.16	23.59	24.03	24.46	
7	22.73	23.16	23.59	24.03	24.46	24.87	
8	23.16	23.59	24.03	24.46	24.87	25.29	
9	23.59	24.03	24.46	24.87	25.29	25.70	LB3,EA1
10	24.03	24.46	24.87	25.29	25.70	26.13	
11	24.46	24.87	25.29	25.70	26.13	26.55	EA2,
12	22.30	23.23	24.16	25.09	26.02	26.97	EO, ET1
13	25.29	25.70	26.13	26.55	26.97	27.40	
14	25.70	26.13	26.55	26.97	27.40	27.83	MS1, ET2
15	26.13	26.55	26.97	27.40	27.83	28.24	EM, AA
16	26.55	26.97	27.40	27.83	28.24	28.80	ET3, AA1
17	26.97	27.40	27.83	28.24	28.80	29.25	
18	27.40	27.83	28.25	28.80	29.25	29.70	
19	27.88	28.29	28.80	29.25	29.70	30.16	MS2, AE1
20	28.36	28.81	29.26	29.71	30.16	30.61	EIT

Passed this 30th day of August, 2021

AYES:
Dee Sandquist
Daryn J. Hamilton
Susie Drish

NAYS:
None

Attest:
Scott Reneker, Jefferson County Auditor

It was moved by Hamilton, seconded by Drish that the following resolution be approved:

RESOLUTION

BE IT RESOLVED, by the Jefferson County Board of Supervisors that the following wage rate and classification for Secondary Road Department full-time employee shown below be effective September 1, 2021

Employee	Anniv. Date	Title	Pay Range	Step	Base Wage	Lgvtly	Total Rate
Bryon Davis	9/01/21	EM	15	A	26.13	-	26.13
Jarrett Hellweg	9/01/21	EO	12	A	22.30	-	22.30
Ben Dunkelberger	9/01/21	EO	12	A	22.30	-	22.30
Dylan Coffman	3/1/21	EO	6	B	23.23	-	23.23
Brandon Coleman	11/1/20	EO	6	B	23.23	-	23.23
Wes Davis	8/16/16	EO	12	F	26.97	0.10	27.07

Allan Forsythe	11/16/18	EO	12	D	25.09	-	25.09
Kyle Glandon	7/16/15	EO	12	F	26.97	0.10	27.07
Trent Holtkamp	10/17/14	EO	12	F	26.97	0.10	27.07
Ryan Metz	8/16/18	EO	12	D	26.02	-	26.02
Dennis Peebler	8/16/16	EO	12	F	26.97	0.10	27.07
Keaton Phillips	5/1/18	EO	12	E	26.02	-	26.02
Jared Pohren	9/14/15	EO	12	F	26.97	0.10	27.07

Passed this 30th day of August, 2021

AYES:

Dee Sandquist
Daryn J. Hamilton
Susie Drish

NAYS:

None

Attest:

Scott Reneker, Jefferson County Auditor

It was moved by Drish, seconded by Hamilton to allow and disallow Homestead and Military credits as recommended by the Assessor. All "Aye". Motion carried.

It was moved by Hamilton, seconded by Drish that the following resolution be approved:

RESOLUTION HIRING CORRECTIONAL OFFICER IN THE JEFFERSON COUNTY SHERIFF'S OFFICE

WHEREAS, Iowa Code section 331.903 states that the number of deputies, correctional officers, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire Correctional Officer, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire Correctional Officer, and

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Devin Lynn Maynard is hired as a Correctional Officer, in the Jefferson County Sheriff's Office at a starting salary of \$42,711.75. Effective August 25th, 2021

Passed and approved this 30th day of August, 2021

Dee Sandquist
Daryn Hamilton
Susie Drish

ATTEST:
Scott Reneker
Jefferson County Auditor

It was moved by Hamilton, seconded by Drish that the following resolution be approved:

RESOLUTION HIRING UNIVERSAL CLERK IN THE JEFFERSON COUNTY TREASURER'S OFFICE

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire a Universal Clerk, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Treasurer is authorized to hire a Universal Clerk, and

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Cari Porter is hired as a Universal Clerk, in the Jefferson County Treasurer's Office at a rate of \$32,500 per year effective August 23rd, 2021.

Passed and approved this 30th day of August, 2021.

AYES
Dee Sandquist
Daryn J. Hamilton
Susie Drish

NAYS
None

ATTEST:
Scott Reneker
Jefferson County Auditor

It was moved by Hamilton, seconded by Sandquist that the disposal system contractor's license for Weigert Excavating be reinstated. All "Aye". Motion carried.

Supervisors scheduled a nuisance appeal hearing for September 13, 2021 and 10:00 A.M.

Supervisors discussed HR services.

Hamilton and Sandquist reported on their ISAC meetings. Sandquist also reported on her Assessor's Conference Board, FEDA and SEIL meetings.

Public comments: None.

It was moved by Drish, seconded by Hamilton to allow the claims against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

The Board discussed nuisance properties.

It was moved by Drish, seconded by Hamilton to adjourn. All "Aye". Motion carried.

Supervisors held a work session.

ATTEST:
Scott D. Reneker
County Auditor

Dee Sandquist, Chairman
Board of Supervisors