

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**August 15, 2023**

At 9:00 A.M., Chair Drish called the regular meeting of the Board of Supervisors to order.

Board members present were: Susie Drish, Chairman; Dee Sandquist, Vice-Chairman; Lee Dimmitt, Supervisor.

Public comments: None.

It was moved by Dimmitt, seconded by Drish that the minutes for the August 7<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup>, 2023 meetings be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish to set the public hearing on the reclassification of Palm Blvd. from Level B to Level A for August 28, 2023 at 9:00 A.M. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Dimmitt to set the public hearing on the reclassification of 110<sup>th</sup> Street from Level B to Level A for August 28, 2023 at 9:15 A.M. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

**RESOLUTION NO.**

**APPROVAL OF TRAFFIC SAFETY IMPROVEMENT PROGRAM  
APPLICATION FOR TEMPORARY TRAFFIC SIGNALS**

**WHEREAS** the Iowa Department of Transportation has adopted Administrative Rule 761-Chapter 164, which create the Traffic Safety Improvement Program (TSIP) to allow funding to be provided to local jurisdictions for eligible traffic safety improvement projects; and

**WHEREAS,** Jefferson County has determined that providing temporary traffic signals will aid in improving the safety of flaggers, road crews and the travelling public during road maintenance activities; and

**WHEREAS**, portable temporary traffic signals are recognized as temporary traffic control devices in the Manual on Uniform Traffic Control Devices (MUTCD), 2009 edition; and

**WHEREAS**, the Jefferson County Engineer recommends a TSIP application be submitted to the Iowa Department of Transportation for possible safety funding of the above-mentioned traffic control devices.

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson County Board of Supervisors,

1. Supports the application for Iowa Department of Transportation Traffic Safety Improvement Program Funding.
2. Certifies that Jefferson County will provide continuous maintenance to these temporary traffic control signals.
3. Authorize the Board of Supervisors Chair to Sign application and supporting document in relation to the TSIP funding.

Dated the 15<sup>th</sup> Day of August 2023

**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	X			
Dee Sandquist	X			
Lee Dimmitt	X			

**ATTEST: Scott Reneker**

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

**RESOLUTION NO.**

**APPROVAL OF TRAFFIC SAFETY IMPROVEMENT PROGRAM  
APPLICATION FOR SITE SPECIFIC SAFETY IMPROVEMENTS**

**WHEREAS** the Iowa Department of Transportation has adopted Administrative Rule 761-Chapter 164, which create the Traffic Safety Improvement Program (TSIP) to allow funding to be provided to local jurisdictions for eligible traffic safety improvement projects: and

**WHEREAS**, Jefferson County has determined that providing site specific features will aid in improving the safety of travelling public using 110<sup>th</sup> Street; and

**WHEREAS**, paved shoulders, center and edge line rumble strips and 6” wide pavement markings reduce crash incidence.

**WHEREAS**, the Jefferson County Engineer recommends a TSIP application be submitted to the Iowa Department of Transportation for possible safety funding of the above-mentioned traffic safety measures.

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson County Board of Supervisors,

1. Supports the application for Iowa Department of Transportation Traffic Safety Improvement Program Funding.
2. Certifies that Jefferson County will provide continuous maintenance to these traffic safety measures.
3. Authorize the Board of Supervisors Chair to Sign application and supporting document in relation to the TSIP funding.

Dated the 15<sup>th</sup> Day of August 2023

**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	<b>X</b>			
Dee Sandquist	<b>X</b>			
Lee Dimmit	<b>X</b>			

**ATTEST: Scott Reneker**

It was moved by Drish, seconded by Dimmitt that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire one Deputy Sheriff, therefore,

**BE IT RESOLVED** by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire Deputy Sheriff, Brendon Lunsford.

**BE IT ALSO RESOLVED** by the Board of Supervisors of Jefferson County, Iowa, that Brendon Lunsford is hired as a Deputy Sheriff, in the Jefferson County Sheriff’s Office at a starting salary of \$62,488.20 per year, effective August 4<sup>th</sup>, 2023.

Passed and approved this 15<sup>th</sup> day of August, 2023

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Susie Drish  
Dee Sandquist  
Lee Dimmitt

It was moved by Sandquist, seconded by Drish that the following resolution be approved:

**RESOLUTION IN THE JEFFERSON COUNTY SHERIFF’S OFFICE**

WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary to full pay, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Alexis Nace.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Alexis Nace salary, step increases from \$42,301.76 to full pay of \$49,060.90 per year, effective August 16<sup>th</sup>, 2023.

Passed and approved this 15<sup>th</sup> day of August, 2023.

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Susie Drish  
Dee Sandquist  
Lee Dimmitt

It was moved by Dimmitt, seconded by Drish that the 28E Agreement for the Resource Officer Program for Pekin Community Schools be approved. All “Aye”. Motion carried.

Supervisors met with the Ambulance Director.

It was moved by Sandquist, seconded by Dimmitt to approve a card system for security locks and door handles at 1900 W. Burlington. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Dimmitt to modify ambulance purchase agreement to go with existing push button electrical system. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist to allow Lee Dimmitt to talk with Elizabeth Estey about drawing up a LOSST resolution for Jefferson County. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist to approve payment of the final invoice for CCI. All "Aye". Motion carried.

Drish reported on her Workforce meeting. Sandquist reported on her Opioid, Pathfinders, SIDCA and MHASEIA meetings. Dimmitt reported on his RUSS meeting.

It was moved by Sandquist, seconded by Dimmitt to allow the claims in the amount of \$215,014.90 against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Dimmitt to adjourn. All "Aye". Motion carried.

Dimmitt and Sandquist toured County roads.

ATTEST:  
Scott D. Reneker  
County Auditor

Susie Drish, Chairman  
Board of Supervisors

**JEFFERSON COUNTY BOARD OF SUPERVISORS' PROCEEDINGS**  
**August 15, 2023**

At 9:00 A.M., Chair Drish called the regular meeting of the Board of Supervisors to order.

Board members present were: Susie Drish, Chairman; Dee Sandquist, Vice-Chairman; Lee Dimmitt, Supervisor.

Public comments: None.

It was moved by Dimmitt, seconded by Drish that the minutes for the August 7<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup>, 2023 meetings be acknowledged. All "Aye". Motion carried.

Supervisors met with the County Engineer.

It was moved by Sandquist, seconded by Drish to set the public hearing on the reclassification of Palm Blvd. from Level B to Level A for August 28, 2023 at 9:00 A.M. All "Aye". Motion carried.

It was moved by Sandquist, seconded by Dimmitt to set the public hearing on the reclassification of 110<sup>th</sup> Street from Level B to Level A for August 28, 2023 at 9:15 A.M. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

**RESOLUTION NO.**

**APPROVAL OF TRAFFIC SAFETY IMPROVEMENT PROGRAM  
APPLICATION FOR TEMPORARY TRAFFIC SIGNALS**

**WHEREAS** the Iowa Department of Transportation has adopted Administrative Rule 761-Chapter 164, which create the Traffic Safety Improvement Program (TSIP) to allow funding to be provided to local jurisdictions for eligible traffic safety improvement projects; and

**WHEREAS,** Jefferson County has determined that providing temporary traffic signals will aid in improving the safety of flaggers, road crews and the travelling public during road maintenance activities; and

**WHEREAS**, portable temporary traffic signals are recognized as temporary traffic control devices in the Manual on Uniform Traffic Control Devices (MUTCD), 2009 edition; and

**WHEREAS**, the Jefferson County Engineer recommends a TSIP application be submitted to the Iowa Department of Transportation for possible safety funding of the above-mentioned traffic control devices.

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson County Board of Supervisors,

1. Supports the application for Iowa Department of Transportation Traffic Safety Improvement Program Funding.
2. Certifies that Jefferson County will provide continuous maintenance to these temporary traffic control signals.
3. Authorize the Board of Supervisors Chair to Sign application and supporting document in relation to the TSIP funding.

Dated the 15<sup>th</sup> Day of August 2023

**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	X			
Dee Sandquist	X			
Lee Dimmitt	X			

**ATTEST: Scott Reneker**

It was moved by Dimmitt, seconded by Sandquist that the following resolution be approved:

**RESOLUTION NO.**

**APPROVAL OF TRAFFIC SAFETY IMPROVEMENT PROGRAM  
APPLICATION FOR SITE SPECIFIC SAFETY IMPROVEMENTS**

**WHEREAS** the Iowa Department of Transportation has adopted Administrative Rule 761-Chapter 164, which create the Traffic Safety Improvement Program (TSIP) to allow funding to be provided to local jurisdictions for eligible traffic safety improvement projects: and

**WHEREAS**, Jefferson County has determined that providing site specific features will aid in improving the safety of travelling public using 110<sup>th</sup> Street; and

**WHEREAS**, paved shoulders, center and edge line rumble strips and 6” wide pavement markings reduce crash incidence.

**WHEREAS**, the Jefferson County Engineer recommends a TSIP application be submitted to the Iowa Department of Transportation for possible safety funding of the above-mentioned traffic safety measures.

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3. Authorize the Board of Supervisors Chair to Sign application and supporting document in relation to the TSIP funding.

Dated the 15<sup>th</sup> Day of August 2023

**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	<b>X</b>			
Dee Sandquist	<b>X</b>			
Lee Dimmit	<b>X</b>			

**ATTEST: Scott Reneker**

It was moved by Drish, seconded by Dimmitt that the following resolution be approved:

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WHEREAS, Iowa Code section 331.903 states that the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, Jefferson County desires to hire one Deputy Sheriff, therefore,

**BE IT RESOLVED** by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to hire Deputy Sheriff, Brendon Lunsford.

**BE IT ALSO RESOLVED** by the Board of Supervisors of Jefferson County, Iowa, that Brendon Lunsford is hired as a Deputy Sheriff, in the Jefferson County Sheriff’s Office at a starting salary of \$62,488.20 per year, effective August 4<sup>th</sup>, 2023.

Passed and approved this 15<sup>th</sup> day of August, 2023



ATTEST:  
Scott Reneker  
Jefferson County Auditor

Susie Drish  
Dee Sandquist  
Lee Dimmitt

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WHEREAS, Jefferson County Sheriff desires to step increase one Correctional Officer salary to full pay, therefore,

BE IT RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that the Jefferson County Sheriff is authorized to step increase the salary for Correctional Officer, Alexis Nace.

BE IT ALSO RESOLVED by the Board of Supervisors of Jefferson County, Iowa, that Alexis Nace salary, step increases from \$42,301.76 to full pay of \$49,060.90 per year, effective August 16<sup>th</sup>, 2023.

Passed and approved this 15<sup>th</sup> day of August, 2023.

ATTEST:  
Scott Reneker  
Jefferson County Auditor

Susie Drish  
Dee Sandquist  
Lee Dimmitt

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Supervisors met with the Ambulance Director.

It was moved by Sandquist, seconded by Dimmitt to approve a card system for security locks and door handles at 1900 W. Burlington. All “Aye”. Motion carried.

It was moved by Sandquist, seconded by Dimmitt to modify ambulance purchase agreement to go with existing push button electrical system. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist to allow Lee Dimmitt to talk with Elizabeth Estey about drawing up a LOSST resolution for Jefferson County. All "Aye". Motion carried.

It was moved by Dimmitt, seconded by Sandquist to approve payment of the final invoice for CCI. All "Aye". Motion carried.

Drish reported on her Workforce meeting. Sandquist reported on her Opioid, Pathfinders, SIDCA and MHASEIA meetings. Dimmitt reported on his RUSS meeting.

It was moved by Sandquist, seconded by Dimmitt to allow the claims in the amount of \$215,014.90 against the county and to direct the county auditor to issue checks against the various funds of the county in payment of the claims allowed. All "Aye". Motion carried.

There being no further business, it was moved by Sandquist, seconded by Dimmitt to adjourn. All "Aye". Motion carried.

Dimmitt and Sandquist toured County roads.

ATTEST:  
Scott D. Reneker  
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Susie Drish, Chairman  
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**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	X			
Dee Sandquist	X			
Lee Dimmit	X			

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**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Suzie Drish, Chair	<b>X</b>			
Dee Sandquist	<b>X</b>			
Lee Dimmit	<b>X</b>			

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Jefferson County Auditor

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Scott D. Reneker  
County Auditor

Susie Drish, Chairman  
Board of Supervisors